



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
February 22, 2023**

I. CALL TO ORDER

Jack Crutchfield, President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 6:56 p.m. on February 22, 2023 at Carrollwood Cultural Center, 4537 Lowell Rd, Tampa, FL 33618.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Jack Crutchfield – President
Chris Wojcik – Vice President
Andrew Titen – Secretary
Mike Jenkins – Director
Frank Mazzie – Director
Marlene Harper – Director
Jessica Magrill – Director
Anne Whitaker – Director

Directors Absent:

Suzanne Fernandez

Guests Present:

Dawn Archambault, GPI
Laura Salgado, GPI Recd. Secretary
Gary Lopez, Buckingham
Pat Higgins, Wolcott

III. APPROVAL OF MINUTES

Frank Mazzie made a motion to approve the January 25, 2023 meeting minutes inclusive of correction. Andy Titen seconded the motion. **All in favor, the motion passed.**

IV. PRESENTATIONS

A. Comments from Homeowners [three (3) minute time limit]

None

V. RATIFICATION OF ARC REQUESTS

Mike Jenkins made a motion to ratify the 2/22/23 ARC requests as presented. Frank Mazzie seconded the motion. **All in favor, the motion passed.**

VI. UNFINISHED BUSINESS

A. Violation Policy Including Fining

Andy Titen made a motion to adjust the policy to continue to have the first letter sent via standard First Class Mail, and to have the second letter sent via Certified Mail only. (Previous policy directed the second letter sent via Certified Mail and via standard First Class Mail.) Mike Jenkins seconded the motion. Following discussion, a vote was held. An abstention was held by Frank Mazzie. **With four votes in favor, three against, and one abstained, the motion passed.**

Following additional discussion of policy verbiage, a Violation Policy Review Committee was formed, to consist of Andy Titen, Marlene Harper, and Anne Whitaker.



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B. CertaPro Painting and Priming Bid, Basketball Courts

Andy Titen made a motion to approve the CertaPro Painters proposal JOB-1355-0785, dated 2/9/23, in the amount of \$1,750.00 for basketball hoop pole prep and painting at Sussex and Burrington courts. Frank Mazzie seconded the motion. **All in favor, the motion passed.**

VII. NEW BUSINESS

A. Fieldstone Bids

Frank Mazzie made a motion to approve Fieldstone proposal 14911, dated 2/15/23, in the amount of \$7,368.47 for Oleander trimming (qty 163). Andy Titen seconded the motion. **All in favor, the motion passed.**

Frank Mazzie made a motion to approve Fieldstone proposal 14865, dated 1/31/23, in the amount of \$6,470.39 for entrance landscape bed enhancement along Sussex Way. Andy Titen seconded the motion. **All in favor, the motion passed.**

B. Bay Site Works Tree Removal Bid

Frank Mazzie made a motion to approve Bay Site Works proposal dated 2/16/23 in the amount of \$2,500.00 for large Oak cut down, haul away, and stump grinding at Burrington park. Andy Titen seconded the motion. **All in favor, the motion passed.**

VIII. REPORTS FROM MANAGEMENT AND COMMITTEES

PHASE III SPECIFIC

A. Financials (Fernandez)

Andy Titen gave the report.

B. Grounds/Landscape/Parks/Ponds (Fernandez)

No report.

C. Communications (Fernandez)

Feedback was heard regarding the new newsletter format recently released.

D. Welcome Committee/Welcome Wagon (Wojcik)

Chris Wojcik gave the report. There were seven home sales in the month of January.

E. Giving (Titen)

No report.

F. Nominating (Wojcik)

The Committee continues to solicit applications and ramp-up is expected to begin after March 1st.



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G. Zoning (Harper)

There are no major updates at this time.

H. Management Report (Archambault)

All Board members were given a copy of the management report.

IX. NEXT MEETING

The next regular Board meeting will be held at 7:00 p.m. on Wednesday, March 29, 2023 at Carrollwood Cultural Center, 4537 Lowell Rd, Carrollwood Village Room.

X. ADJOURNMENT

There being no further business to come before the Board, Jack Crutchfield called the meeting to adjournment at 7:37 p.m.

Respectfully submitted,
Laura Salgado, For the Secretary

These minutes were approved on Mar 30, 2023.

Andrew B Titen

Andrew B Titen (Mar 30, 2023 11:56 EDT)

Signed

Andrew B Titen

Printed Name


3 2.22.2023 Phase 3 Minutes


Final Audit Report


2023-03-30


Created:	2023-03-30
By:	Dawn Archambault (darchambault@greenacre.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGp_462cvUkBQ4YTUd0_9g1Qk6HRjTLT4


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 Signer atiten@tampabay.rr.com entered name at signing as Andrew B Titen
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