



CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.

**BOARD OF DIRECTORS MONTHLY
AND**

ARCHITECTURAL REVIEW COMMITTEES MEETING

DATE: TUESDAY, March 26, 2024

TIME: 7:00 P.M.

PLACE: The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room

MINUTES

I. CALL TO ORDER

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:03 PM on March 26, 2024, at The Carrollwood Cultural Center.

II. ROLL CALL

Directors Present:

Adrian Madhosingh
Bobby Kilgore
Bonnie French
Paul Klubek
Bill Demare
John King
Diane Griesenbeck
Sharon Danaher
Jerry Campbell

Directors Absent:

None

Staff Present:

Dawn Archambault, CAM
Rachel Wilton, Transcriptionist

Guests Present:

Ann Baiocchi
Adrienne Hutelmyer
Bob French

It was noted that the meeting was properly noticed as required by the Florida statutes.

III. APPROVAL OF MINUTES – February 27, 2024, Meeting Minutes

Adrian Madhosingh made a motion to approve the February 27, 2024, Meeting Minutes as presented. John King seconded the motion. **All in favor, motion passed.**

IV. PRESENTATIONS:

Anne Comstock: Member of Avista Board is requesting reimbursement for perennials purchased and planted in Avista. Adrian Madhosingh made a motion to approve Anne Comstock's invoice. Jerry Campbell seconded the motion. **All in favor, motion passed.** Dawn Archambault will research if the Workers Comp policy covers volunteers.

V. **UNFINISHED BUSINESS:**

- A. Collection Policy
- Bill Demare made a motion to reaffirm the previous collection policy. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**

VI. **NEW BUSINESS:**

- A. Community Clean Up Event
- April 27th, 2024, 9am-1pm.
 - Adrian Madhosingh made a motion to spend up to \$300 to go towards the Community Clean Up Event. Paul Klubek seconded the motion. **All in favor, motion passed.**
- B. Landscape Maintenance Contract
- Tabled. The Board will hold a special meeting in April to choose the new landscape vendor.
- C. Ratification of Approval-Fieldstone Proposals
- Paul Klubek made a motion to ratify the approval of Fieldstone Proposal #'s 18246 and 18345. Sharon Danaher seconded the motion. **All in favor, motion passed.**
- D. Avista Annual Meeting
- Adrian Madhosingh made a motion to spend up to \$500 for a 1-page mailing for the Avista annual meeting notification. John King seconded the motion. **All in favor, motion passed.**

VII. **REPORTS FROM MANAGEMENT AND COMMITTEES:**

- A. Financial Update
- Bill Demare gave the report.
- B. Items of information
- Attached
- C. Architectural Review Committee
- 1) 13610 Avista – Landscape – Approved
 - 2) 14712 Clarendon – Alteration – Approved
 - 3) 14720 Clarendon – Windows – Approved
 - 4) 14224 Clarendon – Tree Removal - Approved
 - 4) 13901 Middle Park – Pavers, Landscape, Façade – Approved
 - 5) 4308 Southpark – Windows – Approved
- Adrian Madhosingh made a motion to approve the ARC applications above. Paul Klubek seconded the motion. **All in favor, motion passed.**
- D. Refer Violations to Attorney
- 14606 Clarendon Drive-Remove the portable container
 - 14708 Clarendon Drive-Remove the open yard container

Adrian Madhosingh made a motion to refer the violations above to the association attorney. John King seconded the motion. **All in favor, motion passed.**

IX. **NEXT MEETING:**

The next meeting of the Phase II Board will be held on April 30, 2024, at 7:00 p.m.

X. **ADJOURNMENT:**

There being no further business to come upon the board, Adrian Madhosingh made a motion that was seconded by Sharon Danaher to adjourn the meeting at 8:13 PM. **All in favor, motion passed.**

Respectfully Submitted,
Rachel Wilton, For the Secretary

These minutes were approved on 01/05/24.

Sharon Danaher
Sharon Danaher (May 1, 2024 15:58 EDT)
Signed Name

Sharon Danaher
Printed Name






Agenda/July 25, 1995

Final Audit Report

2024-05-01

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