



CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.

**BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEES MEETING**

DATE: WEDNESDAY, September 6, 2023

TIME: 7:00 P.M.

PLACE: The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room

MINUTES

I. CALL TO ORDER

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on September 6, 2023, at The Carrollwood Cultural Center.

II. ROLL CALL

Directors Present:

Adrian Madhosingh
Bobby Kilgore
Bonnie French
Paul Klubek
Bill Demare
Diane Griesenbeck
Jerry Campbell

Directors Absent:

John King
Sharon Danaher

Staff Present:

Dawn Archambault, CAM
Rachel Wilton, Transcriptionist

It was noted that the meeting was properly noticed as required by Florida statutes.

III. APPROVAL OF MINUTES – July 25, 2023 Meeting Minutes

Adrian Madhosingh made a motion to approve the July 25, 2023, Meeting Minutes as presented. Bobby Kilgore seconded the motion. **All in favor, motion passed.**

IV. PRESENTATIONS:

None

V. UNFINISHED BUSINESS:

- A. Hillsborough County Tree Grant
- Dawn Archambault will submit paperwork for the grant.
 - Adrian Madhosingh made a motion to approve Fieldstone Proposal 16336 up to \$6,655 for the installation of crepe myrtles. Paul Klubek seconded the motion. **All in favor, motion passed.**

VI. NEW BUSINESS:

- A. Banbury Median Update
- Paul Klubek gave the update.
 - Soil needs to be treated due to infection from diseased tree.
- B. Fieldstone Estimates
- Estimate 15881: Rocks and Soft Edging: \$850
 - Estimate 15883: Ehrlich Entrance Enhancements: \$2,501
 - Estimate 595305: Palm Pruning: \$3,795
 - Paul Klubek made a motion to approve Fieldstone proposals 15881, 15883, and 595305. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**
- C. Bay Site Works Pine Tree Removal Bid
- Paul Klubek made a motion to approve the Bay Site Works proposal for removal of 3 palm trees for \$2,100, to be paid from reserves. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**
- D. S & S Boring Estimates
- Estimate 7953: Lennox Entrance: Electric Work: \$4,890.
 - Estimate 7955: S Village Dr & Clarendon Dr Entrance: Electric Work: \$8,260.
 - Estimate 7993: S Village Drive & Northpark Dr Entrance: Electric Work: \$5,055.
 - Adrian Madhosingh made a motion to approve S&S Boring estimates 7953, 7955, and 7993. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**
- E. End of the Year Review
- Dawn Archambault gave the end of year review.
- F. 2023 Meeting Schedule Discussion
- Adrian Madhosingh made a motion to reschedule the October Board meeting to Tuesday, October 24th and cancel the December Board meeting. Paul Klubek seconded the motion. **All in favor, motion passed.**
- G. Landscaping Committee Spending Pre-approval
- Adrian Madhosingh made a motion to authorize Dawn Archambault \$3,000 per incident for landscape issues that need immediate attention. Paul Klubek seconded the motion. **All in favor, motion passed.**

VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

- A. Avista
- No reports.
- B. Financials
- Bill Demare gave the report.
- C. Management / Violations / Legal
- No reports.

Cekan as Trustee, Jimena Herrera, Walter Huska and Zachary King, Patricia Tellez-Montiel -Lien Foreclosures

- Adrian Madhosingh made a motion to move forward with the lien foreclosures as presented. Paul Klubek seconded the motion. **All in favor, motion passed.**

Architectural Review Committee

- 1) 13560 Avista Dr – Landscaping – Approved
- 2) 14603 Dartmoor Ln – Tree Removal – Approved
- 3) 14204 Ashburn Pl – Fence – Approved
- 4) 14605 Dartmoor Ln – Fence – Approved
- 5) 13916 Wellesford Way – Driveway – Approved
- 6) 14003 Middle Park – Driveway – Approved
- 7) 4310 Middle Lake Dr – Patio Extension – Approved
- 8) 14811 Clarendon – Landscape – Approved

Paul Klubek made a motion to approve the ARC applications above. Diane Griesenbeck seconded the motion. **Adrian Madhosingh abstained. All in favor, motion passed.**

D. Refer Violations to Attorney

5036 Paloma – Rotted Wood

5036 Paloma – Repair or replace broken section of wall

- Adrian Madhosingh made a motion to refer the violations above to the association attorney. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**

E. Items of Information

- Attached

IX. NEXT MEETING:

The next meeting of the Phase II Board will be held on September 26, 2023, at 7:00 p.m.

X. ADJOURNMENT:

There being no further business to come upon the board, Adrian Madhosingh made a motion that was seconded by Paul Klubek to adjourn the meeting at 8:27 PM. **All in favor, motion passed.**

Respectfully Submitted,

Rachel Wilton, For the Secretary

These minutes were approved on _____.

Signed Name

Printed Name