



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.**

**BOARD OF DIRECTORS MONTHLY  
AND  
ARCHITECTURAL REVIEW COMMITTEE MEETING**

**DATE:** TUESDAY, May 30, 2023

**TIME:** 7:00 P.M.

**PLACE:** The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room

**MINUTES**

Transcriptionist Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made a part of the record.

**I. CALL TO ORDER**

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on May 30, 2023, at The Carrollwood Cultural Center.

**II. ROLL CALL**

**Directors Present:**

Adrian Madhosingh  
Bonnie French  
Paul Klubek  
Bill Demare  
John King  
Diane Griesenbeck  
William O'Brien  
Sharon Danaher

**Directors Absent:**

Bobby Kilgore

**Staff Present:**

Dawn Archambault, CAM  
Rachel Wilton, Transcriptionist

It was noted that the meeting was properly noticed as required by Florida statutes.

**III. APPROVAL OF MINUTES – April 25, 2023 Meeting Minutes**

Adrian Madhosingh made a motion to approve the April 25, 2023 Meeting Minutes as presented. Bill Demare seconded the motion. **All in favor, motion passed.**

#### IV. PRESENTATIONS:

- Pedro Cortopassi & Adriana Siebel: Discusses concerns with repaving that looks bad on Lake Bluff Ct. The Board recommends they contact County Commissioner Ken Hagen.

#### V. UNFINISHED BUSINESS:

##### A. Subdivision Entrance Lights

- Bill Demare led the discussion.

##### B. John Miley Park-Pier Demolition and Rebuild Bids

- Bill Demare made a motion to approve up to \$5,000 for demolition, removal, and fill of the pier area so that it is not hazardous. Adrian Madhosingh seconded the motion. **All in favor, motion passed.**

##### C. John Miley Park-Mulch Installation Bid

- Adrian Madhosingh made a motion to approve the bid from iMulchFL for \$4,300 for mulch installation. Paul Klubek seconded the motion. **All in favor, motion passed.**

#### VI. NEW BUSINESS:

##### A. Appointment of Additional Check Signer

- Adrian Madhosingh made a motion to appoint Paul Klubek as an additional check signer. Bill Demare seconded the motion. **All in favor, motion passed.**

##### B. Fieldstone Bids

- Palm Removal & Grind: \$1,000
- Palm Chemical Treatment: \$425
- Ant Control on Playground: \$595
- Dead Palm Tree Removal and Grind: \$575
- Adrian Madhosingh made a motion to approve the Fieldstone bids. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**

##### C. Signage John Miley Park

- John King led the discussion.

##### D. Carrollwood Village Park Summer Camp

- Adrian Madhosingh made a motion approve 15 kids and 2 rangers going into Brushy Creek for 2 separate days in July as a part of Summer Camp. William O'Brien seconded the motion. **All in favor, motion passed.**

#### VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

##### A. Avista

- None, No May Meeting

##### B. Financials

- John King gave the report.

##### C. Management / Violations / Legal

- Dawn Archambault gave the report.

Architectural Review Committee

- 1) 5005 Paloma Dr – Roof – PENDING
- 2) 14215 Banbury Way – Door – APPROVED

Adrian Madhosingh made a motion to approve both ARC applications as presented. Sharon Danaher seconded the motion. **All in favor, motion passed.**

- D. Refer Violations to Attorney
  - None.
- E. Landscape Committee
  - Paul Klubek gave the report.
- F. Ponds
  - John King gave the report.
  - Pond Workshop: June 13 at 6:00 PM
- G. Carrollwood Park Conservancy
  - Bill Demare gave the report.
- H. Carrollwood Cultural Center
  - Bill Demare gave the report.
- I. Communications Committee
  - No reports.
- J. Revenue Opportunities Group
  - Bill Demare led the discussion.

William O'Brien informs the Board of his resignation from the Board. He will provide a candidate for his replacement to Dawn Archambault.

**IX. NEXT MEETING:**

The next meeting of the Phase II Board will be held on June 27, 2023, at 7:00 p.m.

**X. ADJOURNMENT:**

There being no further business to come upon the board, Adrian Madhosingh made a motion that was seconded by Sharon Danaher to adjourn the meeting at 8:30 PM. **All in favor, motion passed.**

Respectfully Submitted,  
Rachel Wilton, For the Secretary

These minutes were approved on \_\_\_\_\_.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed