



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.**

**BOARD OF DIRECTORS MONTHLY  
AND  
ARCHITECTURAL REVIEW COMMITTEES MEETING**

**DATE:** TUESDAY, June 27, 2023

**TIME:** 7:00 P.M.

**PLACE:** The Carrollwood Cultural Center, 4537 Lowell Rd., Carrollwood Village Room

**MINUTES**

**I. CALL TO ORDER**

Adrian Madhosingh, President, called The Carrollwood Village Phase II Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on June 27, 2023, at The Carrollwood Cultural Center.

**II. ROLL CALL**

**Directors Present:**

Adrian Madhosingh  
Bobby Kilgore  
Bonnie French  
Paul Klubek  
Bill Demare  
Diane Griesenbeck  
Sharon Danaher

**Directors Absent:**

John King

**Staff Present:**

Dawn Archambault, CAM  
Rachel Wilton, Transcriptionist

It was noted that the meeting was properly noticed as required by Florida statutes.

**III. APPROVAL OF MINUTES – May 30, 2023 Meeting Minutes**

Adrian Madhosingh made a motion to approve the May 30, 2023 Meeting Minutes as presented. Sharon Danaher seconded the motion. **All in favor, motion passed.**

**IV. PRESENTATIONS**

- No presentations.

## V. UNFINISHED BUSINESS

### A. Rescind Revenue Opportunities Committee

- Adrian Madhosingh made a motion to rescind the Revenue Opportunities Committee and authorization. Paul Klubek seconded the motion. **All in favor, motion passed.**

## VI. NEW BUSINESS

### A. Trespassing

- Deputy Melvin Jones from the Hillsborough County Sheriff's Office attended the meeting to answer Board and homeowner questions.

### B. Tree Removal Bids

- Paul Klubek presented the bids.
- Tabled.

### C. Appointment of Avista ARC Committee Member

- Adrian Madhosingh made a motion to appoint Don Frost to the Avista ARC Committee. Bobby Kilgore seconded the motion. **All in favor, motion passed.**

### D. Nomination Committee for Appointment of New Board Member

- Board members that want to be on the committee should contact Adrian Madhosingh.

### E. John Miley Park Bids

- Adrian Madhosingh made a motion to accept the bid from Anova and Mueller Home Repairs for a \$1,079 trash can and a \$125 delivery and installation. Bobby Kilgore seconded the motion. **All in favor, motion passed.**
- Adrian made a motion to accept the bid from Rose Paving for \$5,347 for sidewalk trip hazard repairs. Cost will come out of Reserves. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**

## VII. REPORTS FROM MANAGEMENT AND COMMITTEES

### A. Avista

- No updates.

### B. Financials

- Dawn Archambault gave the report.

### C. Management / Violations / Legal

- Dawn Archambault gave the report.

#### Architectural Review Committee

- 1) 4327 Middle Lake Dr – Paint – Pending
- 2) 13905 Wellesford Way – Roof – Pending
- 3) 4404 Endicott Pl – Pavers – Approved
- 4) 5032 Paloma – Landscaping – Pending
- 5) 13520 Clubside Drive – Roof – Approved

Adrian Madhosingh made a motion to approve the ARC applications as presented. Bonnie French seconded the motion. **All in favor, motion passed.**

- D. Refer Violations to Attorney
  - None
- E. Landscape Committee
  - Paul Klubek gave the report.
- F. Ponds
  - Adrian Madhosingh gave the report.
- G. Carrollwood Park Conservancy
  - Bill Demare gave the report.
- H. Carrollwood Cultural Center
  - Bill Demare gave the report.
- I. Communications Committee
  - Adrian Madhosingh gave the report.

IX. **NEXT MEETING**

The next meeting of the Phase II Board will be held on July 25, 2023 at 7:00 p.m.

X. **ADJOURNMENT**

There being no further business to come upon the board, Adrian Madhosingh made a motion that was seconded by Diane Griesenbeck to adjourn the meeting at 8:02 PM. **All in favor, motion passed.**

Respectfully Submitted,  
Rachel Wilton, For the Secretary

These minutes were approved on \_\_\_\_\_.

\_\_\_\_\_  
Signed Name

\_\_\_\_\_  
Printed Name