



CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION, INC.

**BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEES
MEETING MINUTES
January 31, 2023**

Transcript Note: Please note that the minutes as transcribed contain only motions and items requiring action by the Board of Directors. They do not contain discussion unless specifically requested to be made part of the record.

I. CALL TO ORDER

Adrian Madhosingh, President, called the Carrollwood Village Phase II Homeowners Association Board of Directors meeting to order at 6:00 PM on January 31, 2023, at the Carrollwood Cultural Center located at 4537 Lowell Rd, Tampa, FL 33618.

II. ROLL CALL

Directors Present:

Adrian Madhosingh
Bobby Kilgore
Bonnie French
Paul Klubek
Bill Demare
John King
Diane Griesenbeck
Sharon Danaher

Directors Absent:

William O'Brien

Guests Present:

Dawn Archambault, CAM
Rachel Wilton, Transcriptionist
James Boston, Village Lake
Linda Fernandez, Clubside
Valerie King, Lake Bluff
Lisa Hickman, Middle Lake
Rick Hickman, Middle Lake
Gloria Perez, South Village

III. APPROVAL OF MINUTES – November 29, 2022 Meeting Minutes

Adrian Madhosingh made a motion to approve the November 29, 2022 Meeting Minutes as presented. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**

IV. PRESENTATIONS:

None



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V. NEW BUSINESS:

- A. Accurate LED Lennox Entrance Lighting Proposals
 - Dawn Archambault and Adrian Madhosingh met with Accurate LED for electrical service on both entrances of community.
 - \$27,405 proposal from Accurate LED.
 - Bill Demare made a motion to approve the Accurate LED Lennox Entrance Lighting proposal with addition of lock box up to \$29,000. Adrian Madhosingh seconded the motion. **All in favor except for John King, motion passed.**
- B. Bay Site Works Pine Tree Removal Bid
 - Two dead pine trees near the wall next to Village Townhomes.
 - \$800 proposal from Bay Site Works.
 - Adrian Madhosingh made a motion to approve the Bay Site Works palm tree removal proposal up to \$800. Bill Demare seconded the motion. **All in favor, motion passed.**
 - Spikerush in Banbury pond.
 - \$400 proposal from Crosscreek Environmental.
 - Adrian Madhosingh made a motion to approve the Crosscreek Environmental spikerush removal proposal up to \$400. John King seconded the motion. **All in favor, motion passed.**
- C. Board Officer Changes
 - Adrian Madhosingh made a motion to appoint Paul Klubek as Vice President, John King as Treasurer, and Bonnie French as Director. Bill Demare seconded the motion. **All in favor, motion passed.**
- D. Lien Foreclosure 14213 Ashburn Place
 - Adrian Madhosingh made a motion to approve the lien foreclosure on 14213 Ashburn Place. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**
- E. 13908 Pepperrell Discussion of Proposed Payment Plan and CAM Attending Mediation, If Needed, on February 8th.
 - Tabled.



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- F. Homeowner Survey
 - Adrian Madhosingh sent the board a suggested set of questions for the homeowner survey. Adrian will revise those questions and bring to the Board next month for approval.
- G. Discussion of Coyotes
 - Homeowners are not to feed coyotes in the community.
 - Dawn Archambault will look into options for trapping/relocating of the coyotes.

- VI. UNFINISHED BUSINESS:
 - A. Arete Industries Signage Bids
 - Tabled.

- VII. REPORTS FROM MANAGEMENT AND COMMITTEES:
 - A. Avista
 - None.
 - Certa Pro Front Entrance Monument Bid
 - Avista front monument in need of cleaning and repair.
 - \$375 proposal from CertaPro Painters.
 - Adrian Madhosingh made a motion to approve the CertaPro Painters monument cleaning/repair proposal. John King seconded the motion. **All in favor, motion passed.**
 - Ratification of Approval Fieldstone Second Island Zone Leak
 - Sprinkler repair.
 - \$675.03 proposal from Fieldstone.
 - Adrian Madhosingh made a motion to approve the ratification for the Fieldstone sprinkler repair job. Diane Griesenbeck seconded the motion. **All in favor, motion passed.**
 - B. Financials
 - None.
 - C. Management / Violations / Legal
 - None.



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Architectural Review Committee

The following have been recommended for approval or denial:

- 1) 13565 Avista Drive-Roof
- 2) 5022 Paloma Drive-Roof
- 3) 13502 Sobrado Drive-Roof
- 4) 14208 Clarendon-Paint
- 5) 4304 Middle Lake-Fence
- 6) 4321 Middle Lake-Paint
- 7) 13511 Clubside-Mailbox
- 8) 4322 Southpark-Paint
- 9) 13615 Clubside-Roof
- 10) 4310 Southpark-Concrete
- 11) 4322 Southpark-Driveway Pavers
- 12) 14712 Clarendon – Pool
- 13) 14713 Clarendon – Paint
- 14) 14604 Dartmoor – Solar
- 15) 14602 Clarendon – Basketball
- 16) 14812 Dartmoor – Roof
- 17) 13619 Clubside – Front Door

Adrian Madhosingh made a motion to approve all ARC items as listed. Paul Klubek seconded the motion. **All in favor, motion passed.**

D. Refer Violations to Attorney

5043 Paloma-Remedy Discolored Fence

- Adrian Madhosingh made a motion to refer the violation for attorney action. John King seconded the motion. **All in favor, motion passed.**

14811 Dartmoor-Trim Palm Trees and/or Remove Dead Palm Fronds

- Paul Klubek made a motion to refer the violation for attorney action. Bonnie French seconded the motion. **All in favor, motion passed.**



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IX. NEXT MEETING:

The next meeting of the Phase II Board will be Annual Meeting to be held on February 28, 2023, at 7:00 p.m.

X. ADJOURNMENT:

There being no further business to come before the Board, a motion was made by Adrian and seconded by Diane to adjourn the meeting at 8:38 PM.

Respectfully Submitted,
Rachel Wilton, For the Secretary.

These minutes were approved on _____.

Signed Name

Printed Name