



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
February 28, 2023**

I. CALL TO ORDER:

The Carrollwood Village Phase II Homeowners Association Board of Directors meeting convened on Tuesday, February 28, 2023, at the Carrollwood Cultural Center, 4537 Lowell Rd, Tampa, FL 33618. Adrian Madhosingh called the meeting to order at 7:00 p.m.

II. ROLL CALL:

Directors Present

Adrian Madhosingh
Sharon Danaher
Bill DeMare
Paul Klubek
Bonnie French
Bill O'Brien
Diane Griesenbeck

Directors Absent

John King
Bobby Kilgore

Guests

Dawn Archambault, GPI
Laura Salgado, Recording Secretary, GPI
Linda Fernandez, Clubside
Matt Steward, Clubside

III. APPROVAL OF MINUTES:

Adrian Madhosingh made a motion to approve the January 31, 2023 Board of Directors Meeting Minutes as written. The motion was seconded by Diane Griesenbeck. **All in favor, motion passed.**

IV. PRESENTATIONS:

A. Homeowner Comments (3 minute limit)

Matt Steward – Board involvement relating to property line issues / conflicts

V. NEW BUSINESS:

A. Accurate LED Banbury Entrance Lighting Bid

Adrian Madhosingh made a motion to approve Accurate LED proposal #1617, dated 2/23/23, in the amount of \$16,600.00 for entrance lighting modifications/installation at Banbury entryway. The motion was seconded by Diane Griesenbeck. **All in favor, motion passed.**

B. Fieldstone Clubside Turf Estimate

Paul Klubek made a motion to approve Fieldstone proposal #15008, dated 2/23/23, in the amount of \$406.16 for turf replacement on the north side cul-de-sac. The motion was seconded by Sharon Danaher. **All in favor, motion passed.**

C. Fieldstone Oleander Cut Back Bid

Paul Klubek made a motion to approve Fieldstone proposal #15005, dated 2/23/23, in the amount of \$5,071.64 for Oleander cutback (qty 82). The motion was seconded by Adrian Madhosingh. **All in favor, motion passed.**



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VI. UNFINISHED BUSINESS

A. Fieldstone Middle Lake Median Estimate

Paul Klubek made a motion to approve Fieldstone proposal #13432, dated 2/23/23, in the amount of \$2,874.77 for the Middle Lake median refresh. The motion was seconded by Adrian Madhosingh. **All in favor, motion passed.**

B. Discussion of Coyotes

CAM Dawn Archambault led the discussion. No motions at this time.

C. Organization of 2023 Board

Bill DeMare made a motion for the 2023 Board to be structured as follows:

Adrian Madhosingh – President

Paul Klubek – Vice President

John King – Treasurer

Sharon Danaher – Secretary

Bill DeMare – Director

Bonnie French – Director

Diane Griesenbeck – Director

Bobby Kilgore – Director

Bill O'Brien – Director

The motion was seconded by Bill O'Brien. **All in favor, motion passed.**

D. Change of Authorized Bank Signers

Adrian Madhosingh made a motion for John King to be added as signer on all bank accounts, replacing Bonnie French. The motion was seconded by Bill O'Brien. **All in favor, motion passed.**

E. Revenue Opportunities

Bill DeMare led the discussion and presented various opportunities.

VII. REPORTS FROM MANAGEMENT AND COMMITTEES

A. Avista

No update (no February meeting).

B. Financials

Reports were provided.

C. Management/Violations/Legal

No major updates at this time.

Architectural Review Committee Recommendations:



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The following have been recommended for approval or denied:

1. 13511 Clubside Dr (mailbox) – Approved
2. 4322 Southpark Dr (paint) – Approved
3. 13615 Clubside Dr (roof) – Approved
4. 14818 Farnham Way (paint) – Approved
5. 4315 Northpark Dr (fence) – Approved
6. 13603 Clubside Dr (fence) – Approved
7. 4313 Gainsborough Ct (paint) – Approved
8. 14803 Clarendon Dr (siding and paint) – Approved
9. 4304 Middle Lake Dr (gutters, soffit, fascia) – Approved
10. 14003 Middle Park Dr (paint) – Approved

Paul Klubek made a motion to approve all ARC items as listed. The motion was seconded by Sharon Danaher. **All in favor, motion passed.**

D. Refer Violations to Attorney

None at this time.

E. Landscape Committee

Paul Klubek gave the report. TECO easement project is tabled for engineering quotes.

F. Ponds

No updates at this time; a Board workshop will be held regarding the future of the ponds.

G. Carrollwood Park Conservancy

Bill DeMare gave the report. There will be a plant sale at Carrollwood Village Park on 4/8/23 from 9:00 a.m.-4:00 p.m.

H. Carrollwood Cultural Center

Bill DeMare gave the report.

I. Communications Committee

Adrian Madhosingh gave the report and asks the Board to brainstorm ideas for handling the newsletter.

VIII. NEXT MEETING:

The next regular meeting of the Phase II Board will be held on Tuesday, March 28, 2023 at 7:00 p.m. at the Carrollwood Cultural Center, 4537 Lowell Rd, Tampa, FL 33618.

IX. ADJOURNMENT:



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There being no further business before the Board, a motion was made by Adrian Madhosingh to adjourn. The motion was seconded by Sharon Danaher. All in favor, Adrian Madhosingh called the meeting to adjournment at 8:22 p.m.

Minutes approved on April 25, 2023:

Sharon Danaher, Secretary