

### CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION SPECIAL BOARD OF DIRECTORS

## AND ARCHITECTURAL REVIEW COMMITTEE MEETING MINUTES April 5, 2023

#### I. CALL TO ORDER:

The special Carrollwood Village Phase II Homeowners Association Board of Directors meeting convened on Wednesday, April 5, 2023, via Zoom teleconferencing. CAM Dawn Archambault called the meeting to order at 7:05 p.m.

#### II. ROLL CALL:

Directors Present
Adrian Madhosingh
Bill DeMare
Paul Klubek
Bonnie French
John King
Bill O'Brien
Bobby Kilgore

## Directors Absent Sharon Danaher

Sharon Danaher
Diane Griesenbeck

#### **Guests**

Dawn Archambault, GPI Laura Salgado, Recording Secretary, GPI Charles Heinz, Brown & Brown

#### III. APPROVAL OF MINUTES – February 28, 2023:

Item tabled until April monthly meeting.

#### **IV. PRESENTATIONS:**

A. Homeowner Comments (3 minute limit)

None

#### V. <u>UNFINISHED BUSINESS:</u>

None

#### VI. UNFINISHED BUSINESS

#### A. Fieldstone TECO Easement Cleanup Bid

Adrian Madhosingh made a motion to approve Fieldstone proposal #15151, dated 3/16/23, in the amount of \$2,420.02 for dumped landscaping debris cleanup along TECO easement from Turner Road to area behind Avista. The motion was seconded by John King. **All in favor, motion passed.** 

#### **B.** Insurance Renewal

Adrian Madhosingh made a motion to approve the Brown & Brown package policy insurance proposal as submitted. The motion was seconded by Bill DeMare for the purposes of discussion. Following Board discussion and review of policy with Brown & Brown agent Charles Heinz, the motion was revised. Adrian Madhosingh made a revised motion to approve the Brown & Brown package policy insurance proposal for payment in full in the amount of \$35,802.48 to take advantage of the Paid in Full discount as calculated therein. The motion was seconded by Bill DeMare. A vote was held. **All members present voting in the affirmative, motion passed.** 



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#### **AND**

## ARCHITECTURAL REVIEW COMMITTEE MEETING MINUTES April 5, 2023

#### VII. REPORTS FROM MANAGEMENT AND COMMITTEES

#### A. Avista

No update.

#### **B.** Financials

Reports were provided.

#### C. Management/Violations/Legal

No major updates at this time.

#### **Architectural Review Committee Recommendations:**

The following have been recommended for approval or denied:

- 1. 13515 Clubside Dr (roof) Approved
- 2. 13619 Clubside Dr (walkway) Approved
- 3. 13508 Avista Dr (siding) Approved
- 4. 13508 Avista Dr (chimney flashing) Approved
- 5. 14222 Banury Way (roof) Approved
- 6. 14602 Dartmoor Ln (windows) Approved
- 7. 13916 Wellesford Way (roof) Approved
- 8. 4307 Ashby Ln (tree removal) Approved
- 9. 13917 Middle Park Dr (roof) Approved
- 10. 4307 Gainsborough Ct (roof) Approved
- 11. 13916 Wellesford Way (landscaping) Approved
- 12. 14717 Clarendon Dr (paint) Approved
- 13. 4318 Southpark Dr (paint) Approved
- 14. 14607 Dartmoor Ln (paint) Approved

Adrian Madhosingh made a motion to approve all ARC items as listed. The motion was seconded by Paul Klubek. **All in favor, motion passed.** 

#### D. Refer Violations to Attorney

None at this time.

#### E. Landscape Committee

No update.

#### F. Ponds

No update.

#### G. Carrollwood Park Conservancy

No update.



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## **H. Carrollwood Cultural Center** No update.

I. Communications Committee

No update.

#### VIII. <u>NEXT MEETING:</u>

The next regular meeting of the Phase II Board will be held on Tuesday, April 25, 2023 at 7:00 p.m. at the Carrollwood Cultural Center, 4537 Lowell Rd, Tampa, FL 33618.

#### IX. <u>ADJOURNMENT:</u>

There being no further business before the Board, a motion was made by Adrian Madhosingh to adjourn. The motion was seconded by Paul Klubek. All in favor, Adrian Madhosingh called the meeting to adjournment at 7:42 p.m.

Minutes approved on April 25, 2023:	
	Sharon Danaher, Secretary