

**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION**

**ARCHITECTURAL REVIEW COMMITTEE  
MEETING**

**DATE:** NOVEMBER 11, 2020 (WEDNESDAY)  
**TIME:** 11 A.M.  
**PLACE:** CONFERENCE CALL VIA JENNIFER CELL 813-842-2772

**MINUTES**

**I. CALL TO ORDER/ROLL:**

Meeting was called to order at 11:05 am.

Present: Jennifer Grebenschikoff, Chair; Carroll Shephard, Member.

Absent: Linda Blake, Member (gave voting proxy to Jennifer prior to the meeting)

**II. APPROVE MEETING MINUTES OF PRIOR MEETINGS:**

**A. October 1, 2020, Meeting Minutes**

Motion to approve. First- Jennifer Grebenschikoff. Second- Carroll Shephard. Approved unanimously.

**III. COMMENTS FROM GUESTS/HOMEOWNERS**

None

**IV. NEW BUSINESS:**

**A. Discuss: 13802 Cypress Village Circle / Additions-Siding-Stucco-Paint-CircularDriveway**  
Tabled until HO provides additional information.

**B. Discuss: 4104 Queller Way / Replacement windows**  
**Ratify previous verbal approval.**

Motion to approve. First- Carroll Shephard. Second- Jennifer Grebenschikoff.  
Approved unanimously.

**C. Discuss: 14611 Village Glen Cir / Paint House**

Motion to DISAPPROVE with suggestion.

First- Jennifer Grebenschikoff. Second- Carroll Shephard.

Disapproved unanimously.

**D. Discuss: 12417 Stillwater Terrace Dr / New Vinyl Fence**

Motion to approve. First- Carroll Shephard. Second- Jennifer Grebenschikoff.

Approved unanimously.

**E. Discuss: 12908 Golf Crest Terrace / New Roof**

**Ratify previous verbal approval.**

Motion to approve with proviso. First- Jennifer Grebenschikoff. Second- Carroll Shephard.  
Approved unanimously.

**F. Discuss: 13303 Golf Crest Circle / Paint House-Update Hardie Board**

Motion to approve. First- Carroll Shephard. Second- Jennifer Grebenschikoff.

Approved unanimously.

**V. NEXT ARC MEETING: TBD**

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**VI. ADJOURNMENT:**

Motion to adjourn at 11:17 am. First-Jennifer Grebenschikoff. Second- Carroll Shephard.  
Approved unanimously.

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**MEETING RULES OF PARTICIPATION AND CONDUCT**

All members of the Carrollwood Village Homeowners' Association – Phase I are welcomed and encouraged to attend all meetings of the Board and all Association member meetings, including the Annual and Special Meetings of the Members. The following standards are established and adopted to facilitate the successful participation of the members in the meetings and the efficient conduct of Association business.

There will be a Member Forum at the beginning of each meeting for members of the Association to address the Board as to those items on the meeting agenda. During the remaining business portion of the meeting, those in attendance may listen and observe, but all member participation, including feedback, questions and opinions are limited to the Member Forum.

A sign-up sheet will be available prior to the start of the meeting and all members wishing to speak during the Member Forum must sign up. During member meetings only, members who have not signed up to speak will still be allowed to do so during the Member Forum.

Speakers will be taken in the order in which they have signed up. When called upon, each speaker should begin by stating their name and address.

In order to ensure all members who wish to speak have the ability to do so, member comments will be limited to 3 minutes per speaker.

Members, including Board Members, should refrain from engaging in confrontational or derogatory conversations with the Board or other homeowners. Differences of opinion, appeals, and complaints should be raised and discussed in a respectful manner. Meeting participant comments need to remain focused on addressing the issue rather than attacking the individual. Homeowners are encouraged to constructively and calmly address concerns and deliver opinions during the Member Forum. Participants engaging in confrontational disputes, talking over or interrupting others, and disrespecting the opinions of others will first be asked to stop the negative behavior and second be asked to leave the meeting.

Only the President may interrupt the speaker, and only to enforce the set time limit or due to negative behavior as set forth above.