



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
June 29, 2020**

I. WELCOME / CALL TO ORDER / OVERVIEW OF THE MEETING:

President Dick Woltmann of the Carrollwood Village Homeowners Association, Inc. called the monthly meeting to order at 7:00 p.m. via Zoom Video/Audio Conference.

Directors Present

Steve Shirley
Steve Myers
Dick Woltmann
Jennifer Grebenschikoff
Stacey Caporicci
Scott Nelson
Diana Rao
Kristine Glein
Callen Sapien
Susan Baxter-Gibson
Lindsay Fowkes

Directors Absent

Guests

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI
Suzanne Fernandez, Phase III Treasurer
Amanda Uliano, Gardner Brewer Martinez-Monfort

II. APPROVE MINUTES OF PRIOR MEETING:

The motion was made by Jennifer Grebenschikoff to approve the February 24, 2020 meeting minutes with no corrections. The motion was seconded by Kristine Glein. **All in favor, motion passed.**

A motion was made by Jennifer Grebenschikoff to approve the February 24, 2020 Closed Session meeting minutes with no corrections. The motion was seconded by Kristine Glein. **All in favor, motion passed.**

III. PRESENTATIONS:

- A. Suzanne Fernandez, Phase III Treasurer, Re: Giving Committee.** Suzanne Fernandez gave the report. This is a new committee in Phase 3 that allows donations by homeowners for commemorative benches, trees or playground equipment.
- B. Comments from Homeowners (Three Minute Limit – Meeting Policy Guidelines Included) –**
No report.

MEETING WAS CLOSED TO THE MEMBERSHIP TO DISCUSS A LEGAL MATTER 7:05PM

No Membership in attendance.

MEETING WAS RE-OPENED TO THE MEMBERSHIP 7:51PM

No Membership joined.

IV. ITEMS FOR CONSIDERATION/DECISION:

- A. Discuss/Approve Course of Action Regarding 14601 Village Glen Cir Boundary Wall per Association Attorney.** Van Chandler and Amanda Uliano gave the report. Closed session.
- B. Discuss/ACoT Contract Disposition (Extension Terminates August 31, 2020).** Scott Nelson and Amanda Uliano gave the report. The goal for the field is community enjoyment and engagement. The Field Committee met on June 24, 2020 to discuss the three (3) RFP's that were received on June 22, 2020. The Field Committee decided to send the RFP's to Van Chandler for review and recommendation. Van will provide his recommendation to the Committee at which time the Committee will make a recommendation to the Board on the best way to proceed.



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IV. ITEMS FOR CONSIDERATION/DECISION: (continued)

- C. **Discuss/Approve the Reauthorization of the Documents.** Amanda Uliano gave the report. Bob Tankel filed the required notice in 2012. Restrictions do not need revision until the year 2030.
- D. **Discuss/Approve the Consolidation of Unit 1,2,3,4,5,6,7 Deed Restrictions Into the Community Standards.** Jennifer Grebenschikoff and Amanda Uliano gave the report. The Board will need to go through each sub-division's declarations for revisions. A motion was made by Diana Rao to approve up to ten (10) hours for legal review of the Deed Restrictions. The motion was seconded by Jennifer Grebenschikoff. **All in favor, motion passed.**
- E. **Discuss/Approve Action on 4211 Carrollwood Village Dr (Was Not Installed According to ARC Approval).** Van Chandler and Amanda Uliano gave the report. Closed session.
- F. **Discuss/Approve Appointment of New ARC Member Carroll Shephard.** Jennifer Grebenschikoff gave the report. A motion was made by Jennifer Grebenschikoff to appoint Carroll Shephard as the new ARC member taking on the unexpired term of Jennifer Fritch. The motion was seconded by Susan Baxter-Gibson. **All in favor, motion passed.**
- G. **Discuss/Approve Krueger Contracting Quote of \$1,600 for Northampton Way North Entrance Sign.** Van Chandler gave the report. A motion was made by Jennifer Grebenschikoff to approve the quote as proposed. The motion was seconded by Diana Rao. **All in favor, motion passed.**
- H. **Discuss/Approve Core Interactive Group Quote for ADA Compliance for \$2,172.52.** Van Chandler gave the report. A motion was made by Diana Rao to approve the quote of \$2,172.52. The motion was seconded by Susan Baxter-Gibson. **All in favor, motion passed.**
- I. **Discuss Real Estate Signage.** Steve Shirley gave the report. A motion was made by Steve Shirley to notify homeowners of the "No Sign Policy" in the next newsletter. Political signs are not allowed under any circumstances. Stork, Happy Birthday, Happy Graduation, etc. signs are limited to one (1) week to avoid a violation letter. The motion was seconded by Diana Rao. **All in favor, motion passed.**
- J. **Discuss/Approve Accurate LED Bids for Bardmoor Place and Mid-Village.** Steve Shirley gave the report. The bid for tree lighting has been dropped.
- K. **Discuss/Approve Dyser Plumbing Quote of \$2,260 to Replace Backflow Preventer (Old One is Missing).** Van Chandler gave the report. A motion was made by Jennifer Grebenschikoff to approve the quote as proposed. The motion was seconded by Diana Rao. **All in favor, motion passed.**
- L. **Discuss/Approve A & H Electric Revised Quote for An Additional \$4,366.00. (Supplements \$1,610.00 approved by the Board in January 2020).** Van Chandler gave the report. A motion was made by Jennifer Grebenschikoff to approve the quote, as proposed. The motion was seconded by Susan Baxter-Gibson. **All in favor, motion passed.**

V. ITEMS OF INFORMATION:

A. MANAGEMENT

- 1. Financial – Van Chandler gave the report.
- 2. Management Report / Crime Mapping – Van Chandler gave the report. A motion was made by Jennifer Grebenschikoff to resume the violation notice process and to cite 14502 Nettlecreek regarding the non-approved exterior print trim color. The motion was seconded by Diana Rao. **All in favor, motion passed.**

B. ARCHITECTURAL REVIEW COMMITTEE – Jennifer Grebenschikoff gave the report.

ARC-Information Only: ARC meetings have been held via phone conference each month. Below are the number of ARC applications discussed at each 2020 March through June meeting.
March-12, April-11, May-7, June-11



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V. ITEMS OF INFORMATION (continued):

C. LANDSCAPE COMMITTEE- Diana Rao gave the report.
MAY OVERVIEW 2020

I. ACCOMPLISHMENTS

- A. Proposals were submitted and completed for the following:
 - i. Removed one pine tree in front of North Meadows
 - ii. Removed trees on Palm Wood
- B. Removed vines off screens off Ehrlich Rd. and N. Village
- C. Replaced one spray head on Overpass Island, replace five rotors and raise four along N. Village.
- D. Finished all palms in Phase 1
- E. Fertilized all turf
- F. Elaeagnus shrub was cut back at Top of The Village
- G. N. Village and Dale Mabry weeded and detailed in front of Bank of America
- H. Removed vines off screens at Top of The Village

II. JUNE'S EXPECTATIONS

- A. Proposed removal of dead pine tree
- B. Proposed to raise trees at North Village and Dale Mabry entrance along roadway
- C. Proposed to raise trees at Casey Rd.
- D. Proposed to cut down tree at Carrollwood Village Park

JUNE OVERVIEW 2020

I. ACCOMPLISHMENTS

- A. Cleaned up illegal dumping at soccer field
 - i. Clean up illegal dumping along N. Village and Carrollwood Village Run
- B. Removal of dead pine tree completed
- C. Raised trees at Casey Rd.
- D. Completed project at club side entrance
- E. Cut back and raised trees along S. Village & Carrollwood Village Run
- F. Installed Vincas at the island off of Casey Rd.
- G. Cut back wild area at Hayward Place
- H. Replaced dog station in V. Village in front of N. Meadows
- I. Phase 1 Country Club- picked up pine limb on sidewalk

II. JULY EXPECTATIONS

- A. Proposed removal of dead pine tree
- B. Cut down 3 pine trees along N. Village in front of N. Meadows



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V. ITEMS OF INFORMATION (continued):

D. SAFETY/LIGHTING COMMITTEE – Steve Shirley gave the report.

FLOCK SAFETY:

Automatic License Plate Readers are for the prevention & detection of property crime. Our original issues were vehicle intrusions. FHP and HCSO apprehended two groups of perpetrators and this problem has calmed momentarily. Today our most significant P1 investment and most significant P1 property damage is the Soccer Field. We are experiencing multiple trespassing issues, fence damage, turf destruction, Pickleball gates pried off, non-resident usage, soon they may steal netting etc. Without ALPR we have only a 20% change of resolving these issues. ALPR is a major deterrent as well. ** These issues are precisely what ALPR's are intended to resolve, picking up people, vehicles, and animals

FLORIDA HIGHWAY PATROL

(1). Typical Day with FHP

Activity 6/22/20, Speed = 17, No insurance = 3, No registration = 4,
Expired tag = 1, Stop sign = 1 Total citations issued = 26. Neighborhoods visited.

(2). Law Enforcement Officers nationwide-known as the Thin Blue Line, have been devastated and their moral destroyed with recent events. These people who unselfishly serve us and put their lives on the line for us each day, have been hit by charges 99% would never deserve for even a moment in an entire career. Today hundreds of officers lay wounded and injured in the hospitals having performed their duty.

(3). I've written each officer at FHP and HCSO a personal letter of support. The outpouring of appreciation and respect for Carrollwood Village is unbelievable.

One example letter is enclosed, and one response example from Sheriff Chronister.

Dear Lt. (Name Inserted)

With all that has gone on:

Just a quick note to tell you how much we appreciate the great work you do for the citizens of Hillsborough County and the State of Florida. What you mean to our community and Carrollwood Village is beyond measure.

Please know that millions of us revere our LEO's and stand in full support.

We are with you!

With Best Regards as Always,

Be Safe Our There,

Steve

Steven M. Shirley

Carrollwood Village Board of Directors / Security

OTHER:

(1). Real Estate Signage (See IV. ITEMS FOR CONSIDERATION-DECISION, I.).



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V. ITEMS OF INFORMATION (continued):

E. EXECUTIVE COMMITTEE - Dick Woltmann gave the report. The Executive Committee agreed our working with the CCC to agree on HOA events and to exercise oversight is on hold.

F. LEGAL COMMITTEE
No report. Gardner Brewer Martinez-Monfort Collections and Foreclosure Reports received.

G. VISTA GARDENS – Jennifer Grebenschikoff gave the report. VISTA continues to welcome new members to the garden, and is building is even additional garden beds, which will relieve the wait for some of those on the waiting list. As we did last summer, most members are "closing" their beds for the summer, which allows the soil to rest and replenish (and eliminates the need to fight weeds and bugs during the hot and sticky summer months). Garden will officially open again in mid-August. All garden folks are observing COVID-19 physical distance and cleaning measures.

H. CARROLLWOOD COUNTRY CLUB LIAISON
Dick Woltmann gave the report.

Bob Foster, General Manager stated that the July 4th festivities has been postponed until October 2020. Vandalism continued with the Club hiring Hillsborough County Sheriff's Office deputies to patrol the golf course.

I. COMMUNICATIONS COMMITTEE
No report. Website Analytics Report from 05/01/20 through 05/31/20 and 06/01/20 thru current available upon request.

J. DAN RUSKIEWICZ FIELD COMMITTEE – Scott Nelson/Stacey Caporicci gave the report.
COMPLETED PROJECTS:
Pickleball Courts windscreens installed by Stewart Tennis 06/05/20.
Good Looking Fence also installed the new outdoor bulletin board on 06/18/20.
Reviewing RFP for Soccer Field Rental (See IV. ITEMS FOR CONSIDERATION, B.)

FUTURE PLANS:
Open House with food trucks;
Replacement of outdated lighting.

K. OUTREACH COMMITTEE- Kristine Glein gave the report.
Welcome Committee

An article was submitted to the e-newsletter looking for more committee members and volunteers from each subdivision to deliver bags. It's a lot of work for just two people as my committee is me and Emily North. I would really like our BOD members to consider providing some items while on their local travels including restaurants and establishments they frequent so that we have items for the bags.

Outreach

No report.

Sub-division Lighting,

No report.

L. CARROLLWOOD CULTURAL CENTER LIAISON

No report. Executive Director's June 2020 Report received and included in Board packet.



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VI. **NEXT BOARD & BUDGET MEETING:** The next regular Board meeting is scheduled for Monday, August 31, 2020, 7:00 p.m. via Zoom Video/Audio conferencing. Please hold open July 27, 2020 for a July meeting if necessary.

VII. **ADJOURNMENT:**

There being no further business to come before the Board, a motion was made by Kristine Glein to adjourn. The motion was seconded by Susan Baxter-Gibson. The meeting adjourned at 8:51p.m.

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved unanimously at the ~~July 27, 2020 or August 31, 2020~~ ^{OCTOBER 26, 2020} Board meeting on a MOTION

made by Diana Rao first and Steve Shirley second.

Minutes approved on October 26, 2020

Diana Rao
Diana Rao, Secretary