



CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
February 24, 2020

I. WELCOME / CALL TO ORDER / OVERVIEW OF THE MEETING:

President Dick Woltmann of the Carrollwood Village Homeowners Association, Inc. called the monthly meeting to order at 7:00p.m. at the Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL.

Directors Present

Steve Shirley
Steve Myers
Dick Woltmann
Jennifer Grebenschikoff
Stacey Caporicci
Scott Nelson
Diana Rao

Directors Absent

Kristine Glein
Callen Sapien
Susan Baxter-Gibson
Lindsey Fowkes

Guests

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI
Sandra Leppert, Golf Crest
Jason Levy, Non-Resident, Business Owner

II. APPROVE MINUTES OF PRIOR MEETING:

The motion was made by Steve Shirley to approve the January 27, 2020 meeting minutes with no corrections. The motion was seconded by Diana Rao. **All in favor, motion passed.**

III. PRESENTATIONS:

A. Comments from Homeowners (Three Minute Limit – Meeting Policy Guidelines Included) –

1. Jason Levy, Non-Resident, Business owner at 13907 Carrollwood Village Run gave the report. He requested the Board remove their objection to the Dickey Proposal as he is in support of it as a local business owner.
2. Sandra Leppert, of 4315 Carrollwood Village Dr. spoke to the Board and indicated that she would like the status and potential time frame for Flock camera installation and activation. She also stated a work order with Liveworks is out, along with a service call to Public Works (Mary Knight at TECO) for lighting.

IV. ITEMS FOR CONSIDERATION/DECISION:

- A. Discuss/Approve Style for New TECO Street Lights for Northampton, Cypress Run, Hayward Place – Steve Shirley gave the report. The “Enhanced Granville” style lamp has been requested. Liveworks is offering the “Granville” style instead. A motion was made by Steve Shirley to adopt “Granville” as a lamp style with the understanding that “Enhanced Granville” may still be an option. The motion was seconded by Diana Rao. **All in favor, motion passed.****
- B. Discuss Selection of Nominating Committee - Dick Woltmann gave the report. Jennifer Grebenschikoff will chair the Nominating Committee. Those interested in being re-elected need to let Jennifer Grebenschikoff know.**
- C. Discuss Annual Membership Meeting – Dick Woltmann gave the report. Process and Procedures Reminder: All Board Members who have committee or officer responsibilities must report accomplishments at the Annual Membership Meeting.**
- D. Discuss/Approve CertaPro Painter Job # TB655200269 for \$3,300 and Job # TBA62B00268 for \$2,985 totaling \$6,285 – Van Chandler gave the report. A motion was made by Jennifer Grebenschikoff to approve CertaPro Painter Job # TB655200269 for \$3,000 and Job # TBA62B00268 for \$2,985 totaling \$6,285. The motion was seconded by Steve Shirley. **All in favor, motion passed.****



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MEETING WAS CLOSED TO THE MEMBERSHIP TO DISCUSS A LEGAL MATTER 7:20PM

MEETING WAS OPENED TO THE MEMBERSHIP 7:36PM

V. ITEMS OF INFORMATION:

A. MANAGEMENT

1. Financial – Van Chandler gave the report.
2. Management Report / Crime Mapping – Van Chandler gave the report.
3. Levying of Fines. Van Chandler gave the report, no violations for fining at this time.

B. ARCHITECTURAL REVIEW COMMITTEE – Jennifer Grebenschikoff gave the report.

ARC-Information Only

ARC met once in February and reviewed these applications:

- A. 4103 Stillwater Terrace Cove / New driveway pavers
- B. 13311 Golf Crest Cir / New Roof & Paint
- C. 14516 Clifty Ct / Already painted Shutters, Front Door, Front Bench, Mailbox Numbers
- D. 14602 Village Glen Cir / Paint house
- E. 13345 Golf Crest Circle / Already partially erected Child Clubhouse, Resubmit
- F. 13828 Cypress Village Cir / New Retaining Wall
- G. 4206 Carrollwood Village Drive / New Windows
- H. 4406 Golf Club Lane / New mailbox

ARC-For Discussion (See IV. ITEMS FOR CONSIDERATION/DECISION, A.)

Question has arisen regarding each of the subdivisions ordering new light poles from TECO and whether the styles should be reviewed and approved by the Board or ARC. Van and I have discussed and we believe that this is more of a BOD issue because it has to do with CV infrastructure that is outside of private property. ARC thinks we should have consistency throughout the community and that the Board is responsible for the reason above. Steve Shirley has noted that Northampton (and maybe others-Cypress Run) are using the Granville style with black fluted pole and decorative base like newer stop and street signs. Suggesting that the Board approve a style and that it become an addition to our Community Standards document. Van can weigh in on what our legal requirements are regarding revision to the Standards.



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V. ITEMS OF INFORMATION (continued):

C. LANDSCAPE COMMITTEE - Diana Rao gave the report.

FEBRUARY

1. OVERVIEW

We are almost through the winter and getting ready for spring!

2. ACCOMPLISHMENTS

- A. All areas have been mulched.
- B. We removed some dying Elm trees on North Village Drive.
- C. The wild area at Oakhurst was trimmed back.
- D. The Paurotis clusters were trimmed and cleaned out on North Village Drive.
- E. Weed control has been applied to the turf.

3. END OF MONTH EXPECTATIONS

- A. I will be meeting on February 25th to look over the proposal for landscaping at the Golf Course bed at North Village and Carrollwood Village Run. There was a substantial increase in costs due to a driveway that Bob Foster wants created.
- B. The grass is scheduled to be fertilized at the end of this month.
- C. The copperleaf will be installed at the main entrance sign. They will not immediately be noticeable due to the foliage in front of them, but these plants grow rapidly and we will fertilize them to give them a good start.
- D. I have submitted proposals for trimming palm trees, trimming and horticulture treatment of the Canary Palms, and for removing a dead Oak tree on South Village Dr.

D. SAFETY/LIGHTING COMMITTEE – Steve Shirley gave the report.

FLOCK SAFETY:

Phase 1 is going through ALPR County permitting. This will take a number of weeks for approval even as we try to fast track the process.

LIGHTING:

For street lights, waiting as usual for a TECO install date, more info at meeting.

FLORIDA HIGHWAY PATROL:

Stop sign runners by Villagers are becoming a major concern. The ticket is \$168.35 and three (3) points assessed against a license. We had nearly one hundred (100) citations in the last two (2) weeks, equal number of tickets for residents and cut-through traffic.

OTHER:

Traffic Planners in various countries are having success with landscaping planters being set in closer to roadway to slow traffic.



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V. ITEMS OF INFORMATION (continued):

E. EXECUTIVE COMMITTEE- Dick Woltmann gave the report.

The Executive Committee met twice for a number of hours to consider the HOA's partnership with the Carrollwood Cultural Center. In February, Adrian, Bill West and Dick met once together and then followed up (minus Bill West who unexpectedly had to cancel his attendance) with a second very positive meeting which included Adrian, Paul Berg, Bill Demare and Dick. All three Presidents agree that they intended to continue with the responsibility for overseeing the contract as specifically set out in the contract itself.

RELEVANT INFORMATION:

The 2016 Resident Survey indicated a desire for additional events and activities which as stipulated in the report included "adult education classes, outdoor movies, concerts and festivals." Our consultants, Walker Brands and Invision Advisors specifically recommended in that report "partnering with and better utilizing the Cultural Center for community activities and programming." The Resident Survey indicated a desire for more than just events.

- The CCC had in excess of 70,000 individuals participate in its events and activities in 2019.
- Volunteers, many from CV, donated 4,199 hours to the CCC in 2019.
- HOA funding is of particular importance to the CCC because Hillsborough County which is the largest funder of the CCC likes to see that it funds projects that have some "skin in the game" which is reflected by the HOA contributions.
- The CCC wants the Carrollwood Village community to take advantage of Carrollwood Cultural Center grounds and facilities by promoting "community only" events such as pancake breakfasts, Tavern on the Green, The Arts Circle of Carrollwood Village exhibiting and selling their works.
- It is willing to let our residents participate for free for some events (e.g. garage sale table would be free)
- Under our contract, the CCC cost is slightly more than \$1.00 per household per month.

F. LEGAL COMMITTEE

No report. Gardner Brewer Martinez-Monfort Collections and Foreclosure Reports received.

G. VISTA GARDENS – Jennifer Grebenschikoff gave the report.

Lots going on at the garden as gardeners are enjoying the winter season fruits and veggies of their labors. VISTA thanks everyone who has brought bagged leaves for our compost production. Keep them coming please. We also receive lots of day old foods from the Food Pantry at the Presbyterian church for use in the compost area, and in 2019 VISTA compost volunteers picked up thousands of pounds of old produce from the Pantry. A February 8 special event was Lily from the Tai Chi Society leading a session under the oak trees. Hillsborough County is providing partial funding for us to build a covered open-air pavilion, which will be used for educational and social events. Other funding is coming from the many donations in memory of avid gardener and fundraiser Alicia Laddon, who passed away last year.



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V. ITEMS OF INFORMATION (continued):

H. CARROLLWOOD COUNTRY CLUB LIAISON

Dick Woltmann gave the report. Bob Foster, General Manager stated that the Carrollwood Country Club is doing well and is one of the most successful clubs in the portfolio.

I. COMMUNICATIONS COMMITTEE

No report. Website Analytics Report from 01/01/20 through 01/31/20 and 02/01/20 thru current included in packet.

A post card will be added to the upcoming mailing reminding residents to register their email addresses.

J. DAN RUSKIEWICZ FIELD COMMITTEE – Scott Nelson/Stacey Caporicci gave the report.

COMPLETED PROJECTS:

Two (2) Pickleball Courts installed by Stewart Tennis.

New Aluminum Fencing around the field and barrier posts installed by Good Looking Fence Company.

Good Looking Fence also installed new parking stops replacing the crumbled broken ones.

Front bushes trimmed at south corner which improved visibility exiting

FUTURE PLANS:

Open House with food trucks;

Replacement of outdated lighting.

Create a “Residents Only” sign, to be approved by Association Attorney.

K. OUTREACH COMMITTEE

Welcome Committee

No report.

An article was submitted to the e-newsletter looking for more committee members and volunteers from each subdivision to deliver bags. It’s a lot of work for just two people as my committee is me and Emily North. I would really like our BOD members to consider providing some items while on their local travels including restaurants and establishments they frequent so that we have items for the bags.

Outreach

No report.

Sub-Division Lighting

No report.

L. CARROLLWOOD CULTURAL CENTER LIAISON

No report. Executive Director’s January Report received and included.



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VI. **NEXT BOARD & BUDGET MEETING:** The next regular Board & ARC meeting is scheduled for Monday, April 27, 2020, 7:00 p.m. at the Cultural Center (CCC), Village Community Room. The Association's Annual Membership Meeting will be held on March 23, 2020 at 7:00pm at the Carrollwood Cultural Center.

VII. **ADJOURNMENT:**

There being no further business to come before the Board, a motion was made by Diana Rao to adjourn. The motion was seconded by Steve Shirley. The meeting adjourned at 7:55p.m.

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved unanimously at the June 29, 2020 Board meeting on a MOTION made by Jennifer Grebenschikoff first and Kristine Glein second.

Minutes approved on June 29, 2020

Diana Rao, Secretary