



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES
November 26, 2019**

I. CALL TO ORDER:

The Carrollwood Village Phase II Homeowners Association Board of Directors & ARC meeting convened on November 26, 2019 at the Carrollwood Cultural Center, C.V. Community Room, 4537 Lowell Road, Tampa, FL 33618. President Adrian Madhosingh called the meeting to order at 7:05p.m.

II. ROLL CALL:

Directors Present

Adrian Madhosingh
Bill DeMare
Joe Hanson
Victor Kormanik
Bill O'Brien
Sandy Owens

Directors Absent

Jackie Campbell
Russell Stone
Sharon Danaher

Guests

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, Recording Secretary
Diane Griesenbeck, Village Towers

III. APPROVAL OF MINUTES:

Adrian Madhosingh made a motion to approve the October 29, 2019 meeting minutes, as amended. The motion was seconded by Bill DeMare. **All in favor, motion passed.**

IV. PRESENTATIONS:

A. Homeowner Comments (3 minutes limit) – No report.

V. UNFINISHED BUSINESS:

A. Update Board on John R Miley Park Gazebo Upgrades & Improvements - Van Chandler gave the report. The gazebo is finished. Spindles have been repaired.

VI. NEW BUSINESS:

A. Discuss/Approve Cancellation of December BOD Meeting - Adrian Madhosingh gave the report. A motion was made by Adrian Madhosingh to cancel the December 2019 Board meeting and schedule the 2020 Annual Membership meeting for January 28, 2020. Also scheduling the next regular Board meeting for February 25, 2020. The motion was seconded by Bill O'Brien. **All in favor, motion passed.**

B. Discuss/Approve Date in January for 2020 Annual Membership Meeting (Last year Annual Membership Meeting Occurred on January 29, 2019) - Adrian Madhosingh gave the report. (SEE VI. NEW BUSINESS; A)



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VI. NEW BUSINESS (continued):

- C. Discuss/Approve Retroactively Fieldstone Irrigation Break Invoice 2851 for \$2,059.92-** Van Chandler gave the report. A motion was made by Bill DeMare to approve Fieldstone Landscape invoice #2851 in the amount of \$2,059.92. The motion was seconded by Adrian Madhosingh. **All in favor, motion passed.**
- D. Discuss/Approve How to Account for the Reserve Funds on Our Balance Sheet-** Adrian Madhosingh/Bill DeMare gave the report.
1. A motion was made by Bill DeMare to establish a Reserve account in based on the Reserve Study, using the Pooling Method. The motion was seconded by Adrian Madhosingh. **All in favor, motion is passed.**
 2. A motion was made by Bill DeMare to rename the Bank OZK Money Market account to “Reserves” account. The motion was seconded by Adrian Madhosingh. **All in favor, motion passed.**
 3. A motion was made by Bill DeMare to establish a liability account named “Reserves”. The motion was seconded by Adrian Madhosingh. **All in favor, motion passed.**
 4. A motion was made by Bill DeMare to transfer from Retained Earnings to the Liability account, the exact amount in the Reserves bank account. The motion was seconded by Adrian Madhosingh. **All in favor, motion is passed.**
 5. A motion was made by Bill DeMare to fund the Reserves account in 2020 up to \$80,000.00 when monies available. The motion was seconded by Adrian Madhosingh. **All in favor, motion is passed.**
 6. A motion was made by Bill DeMare that the Board must approve all expenditures from the Reserves account and these expenditures must conform to the pooling items listed on the Reserve Study or added by Board approval. The motion was seconded by Adrian Madhosingh. **All in favor, motion is passed.**
- E. Discuss/Approve Playground Inspection Contract for John Miley Park –** Adrian Madhosingh/Van Chandler gave the report. Scott Burton with Safety Play provided bid for playground audit. Cost will be shared with Carrollwood Village Phase III. A follow up with Suzanne Fernandez of Carrollwood Village Phase III is necessary before moving forward with bid.
- F. Discuss/Approve Avista Fieldstone Landscape Proposal 2029 for \$6,090.53-** Victor Kormanik gave the report. A motion was made by Victor Kormanik to approve up to \$6,000.00 from the Avista budget, to finish the Avista entrance with Fieldstone Landscape Proposal 2029. The motion was seconded by Bill DeMare. **All in favor, motion passed.**



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VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

- A. Financial** – Joe Hanson read the Treasurer’s Report.
- B. Management / Violations / Legal** – Van Chandler gave the report.
- C. Architectural Review Committee: The following have been recommended for approval or denied;**

Street No	Street Name	Homeowner	Project	Date Submitted	Date Recommended
01). 13538	Avista Dr	Luna	New Garage Door	10/28/19	11/14/19: APPROVED BY AVISTA CHAIR
02). 14814	Farnham Way	Simon	New Roof	11/15/19	11/26/19: APPROVED BY LENNOX CHAIR
03). 13919	Middle Park Dr	Hornof	New Gutters	11/19/19	11/26/19: APPROVED BY BRADCLIFF CHAIR

Adrian Madhosingh made a motion to approve all ARC’s. The motion was seconded by Bill DeMare, in the absence of Bill O’Brien. **All in favor, motion is passed.**

- D. Landscape Committee** – Victor Kormanik gave the report.
- E. Carrollwood Park Conservancy** - Bill DeMare gave the report as needed/required.
- F. Carrollwood Cultural Center** – Bill DeMare gave the report as needed/required.
- G. Ponds** – Van Chandler gave the report. Solitude contract is terminated. Cross Creek will begin as of January 1, 2020.
- H. Patrol** - Bill O’Brien gave the report.
- I. Communications Committee/Welcome Committee** – No report
- J. Executive Committee** - Adrian Madhosingh gave the report.

VIII. NEXT MEETINGS:

The next regular meeting of the Phase II Board will be held on February 25, 2020 at the Carrollwood Cultural Center, Carrollwood Village Room, 2nd FLR at 7:00pm. The Annual Membership Meeting will be held January 28, 2020 at the Carrollwood Cultural Center, at 7:00pm in the Community Room.

IX. ADJOURNMENT:

There being no further business before the Board, a motion to adjourn was made by Victor Kormanik and seconded by Sandy Owens; approved unanimously. The meeting adjourned at 8:59 p.m.

Minutes approved on February 25, 2020:

Sandra C. Owens, Secretary