



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
January 27, 2020**

I. WELCOME / CALL TO ORDER / OVERVIEW OF THE MEETING:

Jennifer Grebenschikoff, Vice President of the Carrollwood Village Homeowners Association, Inc. called the monthly meeting to order at 7:00p.m. at the Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL.

Directors Present

Steve Shirley
Kristine Glein
Susan Baxter-Gibson
Jennifer Grebenschikoff
Stacey Caporicci
Scott Nelson
Callen Sapien
Steve Myers
Lindsey Fowkes
Diana Rao

Directors Absent

Dick Woltmann

Guests

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI
Sandra Leppert, Golf Crest
Peter Pascucci, Fairway Lakes
Bill Davison, Cypress Cluster
Barbara M Mahlmeister, Pine Lake Garden Villas

II. APPROVE MINUTES OF PRIOR MEETING:

The motion was made by Kristine Glein to approve the November 25, 2019 meeting minutes with no corrections. The motion was seconded by Callen Sapien. **All in favor, motion passed.**

III. PRESENTATIONS:

A. Comments from Homeowners (Three Minute Limit – Meeting Policy Guidelines Included) –

1. Sandra Leppert, of 4315 Carrollwood Village Dr. gave the report. She would like to follow up on the status of the new security system & would like to know how it will be paid for. She also inquired if the Association has applied for County Grants for trees.
2. Peter Pascucci of 4221 Hartwood Dr, gave the report. He is the President of Fairway Lakes. Recent suspicious activity in the area. Four (4) youth were seen in the area targeting unlocked car doors.
When a resident spotted them, they left in a car, hitting the large boulder on the outside of Fairway Lakes.

IV. ITEMS FOR CONSIDERATION/DECISION:

- A. Discuss/Select Annual Membership Meeting Date in March 2020 (Last year=Monday March 25, 2019) -**
Per Board consensus, the annual membership meeting will be held on Monday March 23, 2020 at 7:00pm, in lieu of the regular monthly March 30, 2020 Board of Directors Meeting.
- B. Discuss/Approve A&H Electric Proposal to Replace Defective 50W Light Contractors at Pole#3 for \$901.00.** Van Chandler gave the report. A motion was made by Diana Rao to approve the A&H Electric Proposal for \$901.00. The motion was seconded by Scott Nelson. **All in favor, motion passed.**
- C. Discuss/Approve A&H Electric Proposal to Install New Power Pole to Replace Rotten One Along the Base at the Field's Main Breaker Box for \$1,619.00.** Van Chandler gave the report. A motion was made by Diana Rao to approve the A&H Electric Proposal for \$1619.00. The motion was seconded by Scott Nelson. **All in favor, motion passed.**
- D. Discuss/Approve Version #5 of Color Palette Book Effective Immediately.** Jennifer Grebenschikoff gave the report. A motion was made by Jennifer Grebenschikoff to adopt Version #5 immediately and post online. The motion was seconded by Diana Rao. **All in favor, motion passed.**
- E. Discuss/Approve Good Looking Fence Concrete Threshold for \$3,360.00 at Casey Road Entrance.** Scott Nelson/Stacey Caporicci gave the report. A motion was made by Scott Nelson to approve the Good Looking Fence Concrete Threshold for \$3,360.00. The motion was seconded by Steve Shirley. **All in favor, motion passed.**



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES**

January 27, 2020

IV. ITEMS FOR CONSIDERATION/DECISION (continued):

- F. Discuss/Approve Good Looking Fence Thirty (30) Bumper Stops at S. Village Dr Parking Lot for \$3,690 (Retroactive Approval).** Scott Nelson/Stacey Caporicci gave the report. A motion was made by Scott Nelson to retroactively approve \$3,690.00 to Good Looking Fence for 30 Bumper Stops. The motion was seconded by Stacey Caporicci. **All in favor, motion passed.**
- G. Discuss/Approve Good Looking Fence Proposal for Forty-four (44) Posts and Remove Fencing along S. Village Drive for \$6,000 (Retroactive Approval).** Scott Nelson/Stacey Caporicci gave the report. A motion was made by Stacey Caporicci to retroactively approve \$6,000.00 to Good Looking Fence for 44 Posts and fence removal. The motion was seconded by Scott Nelson. **All in favor, motion passed.**
- H. Discuss/Approve Accurate LED Lighting Proposal #1312 for Cypress Run for \$2,704.00.** Steve Shirley gave the report. A motion was made by Steve Shirley to approve Accurate LED Lighting Proposal #1312 for Cypress Run entrance oak trees for \$2,704.00. The motion was seconded by Kristine Glein. **All in favor, motion passed.**
- I. Discuss/Approve Accurate LED Lighting Proposal #1311 for Front Entrance Walgreens Side at Large Elm Tree for \$1,395.00.** Steve Shirley gave the report. Accurate LED Lighting Proposal #1311 has been amended. The new cost of proposal #1311 is \$572.00 (\$322.00 for lighting & \$250.00 for labor). A motion was made by Steve Shirley to approve, as amended, Accurate LED Lighting Proposal #1311 for \$572.00. The motion was seconded by Diana Rao. **All in favor, motion passed.**
- J. Discuss/Approve Flock Safety Automatic License Plate Reader Contract.** Steve Shirley and Callen Sapien gave the report. Flock Safety is still 5-6 weeks from being live. The cameras will be installed on 14 foot poles at 13 critical entry points [all inbound lanes]. Flock Safety Contract is \$54,250.00 spread out over 2 years. A 30 day notice and cancellation fee of \$500.00 would apply if contract is cancelled during the 2 year contract duration. Information to residents will be included in the March 2020 Newsletter. Signage can be placed on county sign poles. The provisos are that before any monies are distributed to FLOCK or any install happens (which would be 5-6 weeks from now, after the next BOD mtg), that 1- Steve and Callen develop a processes and procedures doc so that we know who is doing what, and what exactly we are filming (retroactive or prospective ID, etc.). And 2- Steve and Callen develop a concise and easy to understand FAQ doc that we can distribute and publish for HOs. A motion was made by Steve Shirley to approve Flock Safety Contract, allowing time to collect more data from the Hillsborough County Sheriff's Office and NCIC. The motion was seconded by Callen Sapien. **All in favor, motion passed.**
1. Flock Safety – Who We Are
 2. Flock Safety – Automatic License Plate Readers
 3. Flock Safety – Attorney Preliminary Review
 4. Flock Safety – Proposal and Service Agreement
 5. Flock Safety – Terms and Conditions
 6. Flock Safety – Camera Map
 7. Flock Safety – Business Documents

V. ITEMS OF INFORMATION:

A. MANAGEMENT

1. **Financial** – Van Chandler gave the report.
2. **Management Report / Crime Mapping** – Van Chandler gave the report.
3. **Levying of Fines** - Van Chandler gave the report. No levying of fines at this meeting.

B. ARCHITECTURAL REVIEW COMMITTEE – Jennifer Grebenschikoff gave the report.

- ARC met on December 16 and approved;
- 4129 Carrollwood Village Dr / Stone Removal & Paint Exterior
 - 13822 Cypress Village Cir / Fence
 - 4408 Meadowwood Way / Landscape, Drainage, Widen Driveway
 - 4013 Priory Cir / Fencing
 - 4009 Priory Circle / New Windows



CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
January 27, 2020

V. ITEMS OF INFORMATION (continued):

B. ARCHITECTURAL REVIEW COMMITTEE (continued)

ARC met on January 20 and approved;

-13345 Golf Crest Circle / Already installed playset

-13345 Golf Crest Circle / New Fence

-4211 Carrollwood Village Drive / New Fence

-4501 Carrollwood Village Dr / Roof replacement

-13345 Golf Crest Circle / Already partially erected Child Clubhouse;

DISAPPROVED / Exterior finishes of clubhouse do not conform to community standards. Clubhouses, playhouses, sheds, etc., that have been previously reviewed have been approved with the proviso that the exterior finishes (paint, siding, roof, etc.) must match the existing finishes of the home. Please resubmit with plans to modify exterior of clubhouse to match finishes of your home.

C. LANDSCAPE COMMITTEE – Diana Rao gave the report.

DECEMBER

1. OVERVIEW

The dormancy period has begun. We are busy with our winter activities.

2. ACCOMPLISHMENTS

A. We have finished all of the landscape improvements.

B. The Pentas at the main entrance that were cut back have started showing new flowers.

C. New Christmas color was added to the annual beds. A drip line irrigation system was installed before the annuals went in.

D. We have repaired the leaks under the sidewalks.

E. We removed all of the dying wax myrtle hedges along Carrollwood Village Run.

F. Broadleaf weeds and sedges have had the first application of herbicide.

G. The blueberry trees are starting to fill in and they were shaped to maintain their size.

3. END OF MONTH EXPECTATIONS

A. We will complete the irrigation break under the roadway at Pine Lake. We fixed one leak, but determined there is another in the same area. Because we used less inventory and labor than estimated on the first break, we should be able to fix the second one without additional billing.

B. There are (4) dead pine trees in the Wedelia beds at the North side of the main entrance. We will remove them upon approval.

JANUARY

1. OVERVIEW

The property looks great.

2. ACCOMPLISHMENTS

A. We have begun mulching all areas.

B. The Blueberry trees were re-trimmed to add a more conical shape.

C. We fixed the irrigation leak at Pine Lake Dr, but unfortunately there is an additional leak coming from another spot.

D. Four (4) dead pine trees were removed from the Wedelia beds by Walgreens.

E. Broadleaf weeds and sedges are dying throughout. The fungus spots were treated. You should notice that they are not spreading, but it will take some time for the turf to grow back and mask the damage because the turf is not vigorous this time of year.

3. END OF MONTH EXPECTATIONS

A. I finally got to sit down with Bob Foster at the Country Club. He liked our proposal but he wanted to see if we could add a crushed shell driveway for his spray cart here. Also, he stated there is no irrigation on that area so



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
January 27, 2020**

V. ITEMS OF INFORMATION (continued):

LANDSCAPE COMMITTEE (continued)

3. END OF MONTH EXPECTATIONS(continued)

I am amending the estimate to include these details. It will be itemized so you can decide what portions each party would be willing to contribute to.

- B. There are some dying trees on North Village dr. that will be removed this month.
- C. We will need to submit a proposal to remove a few sections of fig ivy from the wall on North Village Dr. They have separated from the wall and are falling over.
- D. We will submit a proposal this week for transplanting the Loropetalum and installing Copperleaf at the main entrance.

4. CHAIRMAN'S COMMENTS

The landscape committee has been very pleased with the way all the main entrances to the village & the subdivision entrances looked, especially during the holidays. We have received many compliments from our residents.

- A. There were a few items regarding the plantings at the main entrance we asked Van to convey to Fieldstone Landscape.

These issues are being resolved:

- 1. The Japanese blueberries are meant to have a conical shape. They started out that way but are now sending branches every which way. See attached photos.
- 2. The Loropetalum are hidden and not very colorful (see attached photos). Suggesting their removal and transplant to another location and replacement with other plants that may be more colorful and taller than the Golden Mound in front of/near the.

- B. The Golf Crest subdivision entrance sign has been replaced and is finally straight.

- C. Fieldstone Landscape & Bob Foster, CCC General Manager met to come up with a design for the corner of North Village Dr. & Carrollwood Village Run. This has been an eye sore for many years and takes away from the beauty of the rest of our common area landscaping. Thank you Dick & Kristine for facilitating this meeting.

D. SAFETY/LIGHTING COMMITTEE – Steve Shirley / Callen Sapien gave the report.

SAFETY:

Texting While Driving Becomes a Primary Offense

Texting while driving was considered a secondary offense in Florida. Officers could only issue a citation if they pulled drivers over for another reason, such as speeding or swerving. As of January 1, 2020, Florida became the 45th state to make texting while driving a primary offense in Florida. This means officers can pull drivers over just for texting and driving, without any other traffic violation.

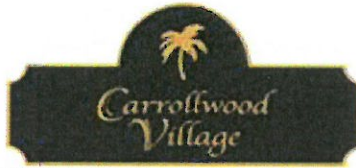
No Hand-Held Phones in School and Work Zones

TROOPER COMMENTARY:

“The look of horror on the face of someone who realizes they have just killed another pedestrian or driver is something you will never forget. Nor do they.”

People driving 50 + MPH on North and South Village are shaken once informed of their speed. Often with young children in the car.

Village traffic volume has increased considerably. Consistent Enforcement.



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
January 27, 2020**

V. ITEMS OF INFORMATION (continued):

SAFETY/LIGHTING COMMITTEE (continued)

Maintains a check on speeds thus lowering crashes with injuries from 1 or 2 per week on South Village, to one or two in a six month period. To date, we've had no fatalities since FHP came aboard.

TYPICAL FOUR HOUR SHIFT:

Four Hours, Trooper Smith, 10:00am-2:00pm

16 speed, 1 aggressive driving, 4 stop sign, 3 improper passing, 2 fail to signal 2 driving with suspended or revoked license, 3 no insurance/ no registration and 1 crosswalk violation.

LIGHTING:

Lighting proposals have been received from Accurate LED for the north front Entrance on the Walgreens side and the northwest and southwest corner of Cypress Run up lighting of the two (2) Live Oaks.

We are doing a HO private property lighting trial on a limited basis in Golf Crest.

No CVHOA funds being spent. Is similar to the new mailbox campaign of a few years ago. We will see who on our NW list might be interested in trying this as a trial. Will emphasize that we are most interested in those HOs who have dark areas near their homes vs those who are already sitting under a TECO LED pole. Will choose locations for the trial and do before photos. Have Chris/Accurate give us a deal on installing for the trial. Do after photos. If this works to shed more light in the neighborhoods, then take to Board to seek approval to inform all subdivisions in Phase 1 of this project and why/how they can participate. Again at HOs' expense, not CVHOA's, since all is on private property. (Only exceptions will be where additional lighting might be needed on CVHOA property such as near subdivision entrances and main roadways in Phase 1.)

(See ITEMS FOR CONSIDERATION/DECISION, H, I.)

E. EXECUTIVE COMMITTEE

No report.

F. LEGAL COMMITTEE

No report. Gardner Brewer Martinez-Monfort Collections and Foreclosure Reports received.

G. VISTA GARDENS- Jennifer Grebenschikoff gave the report.

* Join us for January/February activities at the Garden-Winter Gardening & Prepping for Spring Planting, Saturday, January 11th, 10:00 - 11:00 a.m.

* Zach from Urban Roots is teaching a class on transitioning your garden from winter to spring. Class is open to all members, friends, family and community.

* Anthony's Gives Back to VISTA Gardens, Wednesday, January 15, Open to Close, Dine in or Carry Out, 20% of purchases benefit VISTA.

* Fun with Herbs, presented by Vicki Fuse, Saturday, January 25th, 10:00am-11:00am

* Tai Chi, Saturday, February 8th, 10:00am - 11:00am.

H. CARROLLWOOD COUNTRY CLUB LIAISON

No report

I. COMMUNICATIONS COMMITTEE

No report. Website Analytics Report from 12/01/19 through 12/31/19 included in packet.

J. DAN RUSKIEWICZ FIELD COMMITTEE

Pickleball Court Update

Starting approximately Monday, January 27th, Stewart Tennis will install the fencing which will take approximately four (4) days. At the same time, workers will lay out the net post anchor and install them into the foundation. The color will be applied to the asphalt and the nets hung. Weather permitting, the courts should be totally complete by February 5th.



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
January 27, 2020**

V. ITEMS OF INFORMATION (continued):

Fence Replacement

(See IV. ITEMS FOR CONSIDERATION/DECISION, G.)

Good Looking Fence has installed the new fencing around Dan Ruskiewicz Field.

K. OUTREACH COMMITTEE

Welcome Committee

No report.

Outreach

No report.

Lighting

No report.

L. CARROLLWOOD CULTURAL CENTER LIAISON

Susan Baxter-Gibson requests President Dick Woltmann activate The Executive Committee with Carrollwood Cultural Center in order to coordinate events at Carrollwood Cultural Center. Executive Director's December Report received and included.

VI. NEXT BOARD & BUDGET MEETING: The next regular Board meeting is scheduled for Monday, February 24, 2020, 7:00 p.m. at the Cultural Center (CCC), Village Community Room.

VII. ADJOURNMENT:

There being no further business to come before the Board, a motion was made by Kristine Glein to adjourn. The motion was seconded by Diana Rao. The meeting adjourned at 8:35p.m.

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved unanimously at the February 24, 2020 Board meeting on a MOTION

made by Steve Shirley first and Diana Rao second.

Minutes approved on February 24, 2020


Diana Rao, Secretary