



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION  
MONTHLY BOARD OF DIRECTORS  
AND  
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES  
October 29, 2019**

**I. CALL TO ORDER:**

The Carrollwood Village Phase II Homeowners Association Board of Directors & ARC meeting convened on October 29, 2019 at the Carrollwood Cultural Center, C.V. Community Room, 4537 Lowell Road, Tampa, FL 33618. President Adrian Madhosingh called the meeting to order at 7:00p.m.

**II. ROLL CALL:**

**Directors Present**

Jackie Campbell  
Russell Stone  
Adrian Madhosingh  
Bill DeMare  
Sharon Danaher  
Joe Hanson  
Victor Kormanik  
Bill O'Brien  
Sandy Owens

**Directors Absent**

**Guests**

Van Chandler, GPI  
Sonja Seery, GPI  
Tracy Preston, Recording Secretary  
Chris Eastman, Fieldstone Landscaping  
William Cade, Bradcliff  
Edna Cade, Bradcliff  
Ayesha Cade, Village Towers  
Louisa Hegarty, Banbury  
Diane Griesenbeck, Village Towers

**III. APPROVAL OF MINUTES:**

A MOTION was made to approve the September 24, 2019 meeting with corrections as amended.

**IV. PRESENTATIONS:**

- A. Chris Eastman of Fieldstone Landscape** - Chris Eastman gave the report. Contract has been revised and irrelevant items stripped to save the Association money. Irrigation is still an issue due to tree roots interfering with wiring. Recommended considering "Smart Irrigation" system in the future.
- B. Homeowner Comments (3 minutes limit)** – No presentations.

**V. UNFINISHED BUSINESS:**

- A. Quorum Docs Update** – Adrian Madhosingh gave the report. "Safe Harbor" Proxy card will be explained in upcoming newsletter.
- B. Gator Trapping Update** – Van Chandler gave the report. There is a new 5 year permit through the "Snap" Program of the Florida Fish and Wildlife Conservation Commission.
- C. Update Board on John Miley Park Gazebo Upgrades** - Van Chandler gave the report. The Gazebo has been repainted. Repairs to the Cupola will cost extra money for the copper roof. Lights will be added along the top and bottom of gazebo. Pavers and sidewalks to be pressure cleaned.





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**VI. NEW BUSINESS:**

- A. Discuss/Approve Fieldstone Landscape Specifications Contract** - Adrian Madhosingh gave the report. Meeting with Fieldstone Landscape. Removed irrelevant items from bid and lowered the bid from \$178,000.00 per year to \$156,360.00 per year (\$13,030.00 per month). A motion was made by Adrian Madhosingh to approve the Fieldstone Landscaping Grounds Contract Bid. The motion was seconded by Sandy Owens. **All in favor, motion is passed.**
- B. Discuss/Approve Phase II 2020 Proposed Budget** - Adrian Madhosingh gave the report. The Reserve Study was taken into consideration when proposing 2020 budget, taking into account landscaping expenses. Single Family home annual assessment increased from \$606.31 to \$725.00 for 2020. Condo 2020 annual assessment increased from \$454.73 to \$543.75. Adrian Madhosingh made a motion to approve proposed 2020 budget as modified. Bill DeMare made a motion to accept the 2020 proposed budget with the change of reducing Grounds Contract to \$156,360.00 and increasing Phase II Enhancement account by \$8,640.00. The motion was seconded by Adrian Madhosingh. **All in favor, motion is passed.**
- C. Discuss/Approve Avista 2020 Proposed Budget** - Victor Kormanik gave the report. A motion was made by Victor Kormanik to approve the proposed Avista 2020 budget. The motion was seconded by Russell Stone. **All in favor, motion is passed.**

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES:**

- A. Financial** – Joe Hanson read the Treasurer's Report.
- B. Management / Violations / Legal** – Van Chandler gave the report.
- C. Architectural Review Committee: The following have been recommended for approval or denied;**

Street No	Street Name	Homeowner	Project	Date Submitted	Date Recommended
01).	14220 Banbury Way	Sheeran	New Roof/Paint	10/03/19	10/11/19: APPROVED BY LENNOX CHAIR
02).	14108 Ashburn Pl	Maquire	New Roof	10/14/19	10/29/19: APPROVED BY LENNOX CHAIR

Adrian Madhosingh made a motion to approve all ARC's. The motion was seconded by Sharon Danaher. **All in favor, motion is passed.**

- D. Landscape Committee** – Victor Kormanik gave the report. RFP to be presented to Fieldstone Landscaping for new landscape project. Will have by January 2020.
- E. Carrollwood Park Conservancy** - Bill DeMare gave the report as needed/required.
- F. Carrollwood Cultural Center** – Bill DeMare gave the report as needed/required.
- G. Ponds** - Russell Stone gave the report. Thirty (30) Day termination letter should be sent to Solitude now so that Cross Creek Environmental can start service in December at current cost.
- H. Patrol** - Sharon Danaher gave the report.
- I. Communications Committee/Welcome Committee** - Jackie Campbell gave the report as needed/required.
- J. Executive Committee** - Adrian Madhosingh gave the report. There is no longer an Events Committee. The three Phase Presidents elected to take this back and coordinate events.



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**VIII. NEXT MEETINGS:**

The next regular meeting of the Phase II Board will be held on November 26, 2019 at the Carrollwood Cultural Center, Carrollwood Village Room, 2<sup>nd</sup> FLR at 7:00pm.

**IX. ADJOURNMENT:**

There being no further business before the Board, a motion to adjourn was made by Adrian Madhosingh and seconded by Bill O'Brien; approved unanimously. The meeting adjourned at 8:43p.m.

Minutes approved on November 26, 2019:

Sandra C. Owens, Secretary