



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS**

**AND
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES
July 30, 2019**

I. CALL TO ORDER:

The Carrollwood Village Phase II Homeowners Association Board of Directors & ARC meeting convened on July 30, 2019 at the Carrollwood Cultural Center, C.V. Community Room, 4537 Lowell Road, Tampa, FL 33618. President Adrian Madhosingh called the meeting to order at 6:59 p.m.

II. ROLL CALL:

Directors Present

Jackie Campbell
Russell Stone
Sandy Owens
Adrian Madhosingh
Joe Hanson
Bill O' Brien
Sharon Danaher
Victor Kormanik

Directors Absent

Bill DeMare

Guests

Van Chandler, GPI
Sonja Seery, GPI
Megan Diaz, Recording Secretary
Diane Griesenbeck, Village Towers
Chris Eastman, Fieldstone Landscape
Adrienne Hutelmyer, The Villager

III. APPROVAL OF MINUTES:

A. Sandy Owens made a motion to approve the June 25, 2019 meeting minutes with corrections made. The motion was seconded by Sharon Danaher. **All in favor, motion passed.**

IV. PRESENTATIONS:

Chris Eastman, Fieldstone Landscape Services, Re: Integration Update of VLC – Chris Eastman of Fieldstone provided the Board with an update.

V. UNFINISHED BUSINESS:

- A. **Landscape Update** – Victor Kormanik gave the report.
- B. **Safe Harbor Docs Update** – Adrian Madhosingh gave the report.
- C. **Quorum Docs Update** – Adrian Madhosingh gave the report.
- D. **Gator Trapping Update** – Van Chandler gave the report.

VI. NEW BUSINESS:

- A. **Obtain Board Guidance on Policy for Trimming of Vines on Homeowner Walls Re: 13910 Pepperell Dr** – Van Chandler provided background information for the Board's consideration. The Board considered the request and it is not in the Board's long range plans to remove vines from boundary walls at this time.
- B. **Approve Avista Write-Off for 13544 Avista Dr of \$676.00 per Attorney** – Sandy Owens made a motion to approve the write-off for 13544 Avista Dr in the amount of \$676.00. The motion was seconded by Sharon Danaher. **All in favor, motion passed.**



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VI. NEW BUSINESS (continued):

- C. Approve Phase II Write-Off for 13544 Avista Dr of \$938.75 per attorney – Sandy Owens made a motion to approve the write-off for 13544 Avista Dr in the amount of \$938.75. The motion was seconded by Victor Kormanik. All in favor, motion passed.**
- D. Discuss/Approve Landscape RFP Template for Bids – Adrian Madhosingh gave the report. Sandy Owens made a motion to approve the Landscaping RFP Template for the solicitation of bids with future edits. The motion was seconded by Victor Kormanik. All in favor, motion passed.**
- E. Potential Project Ideas for 2020 – Adrian Madhosingh solicited ideas from Board members for potential future ideas on projects that the Board should consider in 2020.**
- F. Discuss/Approve CertaPro Painter Quote for Avista Wall – Van Chandler presented a quote from CertaPro Painters and gave the report. Adrian Madhosingh made a motion to approve CertaPro Painters as the vendor for the paint job for the Avista Wall. The quote is not to exceed \$4,000.00. The motion was seconded by Sandy Owens. All in favor, motion passed.**

VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

- A. Financial – Joe Hanson gave the report as needed/required.**
- B. Management/Violations/Legal – Van Chandler gave the report as needed/required.
1.) Request Approval for Journal Entry for the Avista Wall Painting Project from the Reserve Account to Account 7601 – Joe Hanson made a motion to approve the journal entry to reclassify the Specialized Property Service’s checks taking the monies from the Reserve Account of 2303 instead of the Income Statement account of 7601. The motion was seconded by Adrian Madhosingh. All in favor, motion passed.**
- C. Architectural Review Committee: The following have been recommended for approval or denied;**

Street No	Street Name	Homeowner	Project	Date Submitted	Date Recommended
01).	14814 Farnham Way	Simon	Garage Door	07/08/19	07/10/19: APPROVED
APPROVAL BY LENNOX CHAIR					
02).	13919 Wellesford Way	Wheeler	Driveway Pavers	07/17/19	06/25/19: APPROVED
APPROVAL BY PEPPERRELL CHAIR					
03).	4309 Northpark Dr	Zarate	Glass Door Wall	07/10/19	07/10/19 APPROVED
APPROVAL BY BRADCLIFF CHAIR					
04).	13910 Pepperrell Dr	Doran	New Wood Fence	07/19/19	07/24/19 APPROVED
APPROVAL BY PEPPERRELL CHAIR					
05).	13910 Pepperrell Dr	Doran	Solar System on Roof	07/23/19	07/23/19 APPROVED
APPROVAL BY PEPPERRELL CHAIR					
06).	13544 Avista Dr	Lambert	New Roof	07/25/19	07/26/19 APPROVED
APPROVAL BY AVISTA CHAIR					
07).	14807 St Ives Pl	Hower	Paint Ext, Repairs	N/A	07/10/19 APPROVED
APPROVAL BY LENNOX CHAIR					

Adrian Madhosingh gave the report. Sandy Owens made a motion to approve all ARC’s. The motion was seconded by Russell Stone. All in favor, motion passed.



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VII. REPORTS FROM MANAGEMENT AND COMMITTEES (continued):

- D. Landscape Committee** – No report.
- E. Carrollwood Park Conservancy** – Bill DeMare is absent. No report.
- F. Ponds** – Russell Stone gave the report.
- G. Patrol** – Sharon Danaher gave the report.
- H. Communications Committee** – Jackie Campbell gave the report.
- I. Carrollwood Cultural Center** – Bill DeMare is absent. No report.
- J. Executive Committee** – Adrian Madhosingh gave the report.
- K. Nomination Committee** – No report.

VIII. NEXT BOARD MEETING:

The next board meeting of the Phase II Board will be held on Tuesday August 27, 2019 at the Carrollwood Cultural Center at 7:00pm.

IX. ADJOURNMENT:

There being no further business before the Board, a motion to adjourn was made by Sandy Owens and seconded by Bill O'Brien; approved unanimously. The meeting adjourned at 8:40 p.m.

Minutes approved on August 27, 2019:



Sandra C. Owens, Secretary