



CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE MEETING AND BOARD OF DIRECTORS MEETING

DATE: Wednesday, March 27, 2024
TIME: ARC Meeting 6:30 PM followed by Board Meeting 7:00 P.M.
PLACE: Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33618

MINUTES

I. CALL TO ORDER:

Jack Crutchfield, President, called The Carrollwood Village Phase III Board of Directors Meeting and Architectural Review Committee Meeting to order at 7:00 PM on March 27, 2024, at the Carrollwood Cultural Center.

II. ROLL CALL:

Directors Present:

Jack Crutchfield
Suzanne Fernandez
Marlene Harper
Jessica Magrill
Anne Whitaker
Andrew Titen

Directors Absent:

Chris Wojcik – Excused
Frank Mazzie – Excused
Gary Lopez

Staff Present:

Dawn Archambault, CAM
Rachel Wilton, Transcriptionist

Guests Present:

Janine Chechanover
Pat Higgins
Russell Tillson
Seema Zeya
Jane Case
Ivis Vento

It was noted that the meeting was properly noticed as required by Florida statutes.

III. APPROVAL OF MINUTES – February 28, 2024 Meeting Minutes

Andrew Titen made a motion to approve the February 28, 2024, Meeting Minutes as presented. Anne Whitaker seconded the motion. **All in favor, motion passed.**

IV. PRESENTATIONS:

A. Comments from Homeowners (3 minutes time limit)

Russell Tillson: Owner reported that the West Village path is very dark at night. He also noted that the buffer on the west side of Turner Trace pond is very overgrown. Dawn Archambault will have Fieldstone visit that pond for trimming.

V. RATIFICATION of ARC REQUESTS:

Suzanne Fernandez made a motion to ratify the approval of the ARC applications presented, except for 14128 Fennsbury and 14103 Stonegate which will remain pending. Andrew Titen seconded the motion. **All in favor, motion passed.**

VI. UNFINISHED BUSINESS:

A. Landscape Maintenance Contract

- Fieldstone has rescinded their landscape contract cancellation notice. They will remain the community landscape vendor.

VII. NEW BUSINESS

A. Fieldstone Bids

- Andrew Titen made a motion to approve Fieldstone Proposal #18262 for irrigation line repairs outside Chardonnay for \$761. Jessica Magrill seconded the motion. **All in favor, motion passed.**
- Andrew Titen made a motion to approve Fieldstone Proposal #18201 for irrigation repairs on Stonegate, Sussex, and the Burrington Basketball Court for \$4,127. Suzanne Fernandez seconded the motion. **All in favor, motion passed.**

B. Accurate LED and S & S Boring Proposals-2024 Entrance Lighting

- Andrew Titen made a motion to approve Accurate LED Proposal #1505 for \$15,860. Suzanne Fernandez seconded the motion. **All in favor, motion passed.**
- Andrew Titen made a motion to approve S&S Boring Proposal #8234 for \$4,950. Anne Whitaker seconded the motion. **All in favor, motion passed.**

C. Fining Recommendations

- None.

VIII. REPORTS FROM COMMITTEES AND MANAGEMENT:
PHASE III SPECIFIC:

- A. Financials
 - Suzanne Fernandez gave the financial report.
- B. Grounds/Landscape/Parks/Ponds
 - Suzanne Fernandez gave the report.
 - Fertilizer will be done by May 1st.
 - Cross Creek Environmental inspects the ponds twice a month. They are treating the ponds for weeds and algae appropriately.
- C. Communications
 - Suzanne Fernandez gave the report.
 - Articles for the newsletter are due April 1st.
- D. Carrollwood Village Park
 - Jack Crutchfield gave the report.
- E. Welcome
 - Dawn Archambault gave the report on behalf of Chris Wojcik.
 - There were 2 new sales in February – Both of which were owner occupied.
- F. Nominating
 - Dawn Archambault gave the report on behalf of Chris Wojcik
 - 3 candidates are running for reelection unopposed. Those candidates are Jack Crutchfield, Andrew Titen, and Jessica Magrill.
- G. Giving
 - Andrew Titen gave the report.
 - One resident would like to plant an oak tree for her late husband. Suzanne Fernandez is working with the committee and the resident to facilitate this.
- H. Zoning
 - Suzanne Fernandez gave a report on the low-income housing that is going to be built near the fire station on Ehrlich by Habitat for Humanity.
- I. Management Report
 - No reports.
- J. Fining
 - None.

Community Clean Up Event: - April 27th, 2024, 9am-1pm. Andrew Titen made a motion to spend up to \$400 to go towards the event. Anne Whitaker seconded the motion. **All in favor, motion passed.**

IX. **NEXT MEETING:**

The next board meeting will be held at 7:00 p.m. on Wednesday, April 24, 2024 at the Carrollwood Cultural Center, 4537 Lowell Rd.

X. ADJOURNMENT:

There being no further business to come upon the board, Andrew Titen made a motion that was seconded by Suzanne Fernandez to adjourn the meeting at 7:42 PM. **All in favor, motion passed.**

Respectfully Submitted,
Rachel Wilton, For the Secretary.

These minutes were approved on 24/04/24.

Andrew Titen
Andrew Titen (Apr 24, 2024 20:38 EDT)
Signed Name

Andrew Titen
Printed Name







Agenda/July 25, 1995

Final Audit Report

2024-04-25

| | |
|-----------------|---|
| Created: | 2024-04-24 |
| By: | Dawn Archambault (darchambault@greenacre.com) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA5KsxbB7f1Du8uF9uvNRoc8Ik0fE16_wr |

"Agenda/July 25, 1995" History

-  Document created by Dawn Archambault (darchambault@greenacre.com)
2024-04-24 - 11:23:03 PM GMT
-  Document emailed to Andy Titen (atiten@tampabay.rr.com) for signature
2024-04-24 - 11:23:07 PM GMT
-  Email viewed by Andy Titen (atiten@tampabay.rr.com)
2024-04-25 - 0:37:28 AM GMT
-  Signer Andy Titen (atiten@tampabay.rr.com) entered name at signing as Andrew Titen
2024-04-25 - 0:38:35 AM GMT
-  Document e-signed by Andrew Titen (atiten@tampabay.rr.com)
Signature Date: 2024-04-25 - 0:38:37 AM GMT - Time Source: server
-  Agreement completed.
2024-04-25 - 0:38:37 AM GMT